



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, CMC, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: October 13, 2025

ITEM TITLE: Resolution to Assess Property Owner(s) for Chapter 52 Mowing of Properties - Failure to Comply

BACKGROUND:

I received an email stating that City Employees mowed a property in August 2025. I sent an invoice to the property tax address along with copies of the City Code showing the fee schedule. The invoice was not paid within the 30 days.

DISCUSSION:

This resolution will be sent to the Buchanan County Treasurer's office so that these amounts can be added to the property taxes. Once the County receives payment, they will pay the City the following month.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of **promoting and encouraging community involvement and engagement**. This item helps achieve that vision by encouraging residents to maintain their property, and when they are unable, ensuring that the property is maintained to protect the value of neighboring properties, etc.

FINANCIAL CONSIDERATION:

There is no cost to provide this information to the Buchanan County Treasurer.

RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the resolution to assess property owner(s) for Chapter 52, Mowing of Properties – Failure to Comply.