

FINES AND FEES POLICY

Fines

The Independence Public Library is fine free with the exception of items that are high cost, very popular, or items belonging to other libraries.

Patrons are expected to return materials by their due dates to ensure that all library users have equitable access. Materials are considered overdue if not received by the due date. Items returned in the book drop when the library is closed are considered to have been returned on the last open day of the library.

The following items accumulate fines:

- Interlibrary loans, bookclub books, and Express Books begin accumulating fines the first day the item is overdue and are assessed \$.25 per day.
- Games, sports equipment, and eReader fines begin accumulating the first day the item is overdue. They are assessed at \$1.00 per day.
- Hotspot fines begin the first day the item is overdue and are assessed at \$10.00 per day until the device is returned.
- The maximum fine on a material is \$10.00 with the exception of the eReaders and hotspots.

The number of items overdue or the number of days overdue will determine if a patron is able to check out. If a patron has six or more items overdue, they may not check out. In addition, a patron with items overdue for a certain length of time will also lose checkout privileges. Those overdue items will be labeled "problems."

The following items are a problem after they are overdue 10 days:

Hot Spots, ~~Games, Sports Equipment,~~ **Outdoor Recreation, Games, Crafts, Exercise Equipment,** and Interlibrary Loans (ILL)

The following items are a problem after they are overdue 30 days:

Books (with the exception of ILL), DVDs, cake pans, eReaders, Audiobooks on CD, jigsaw puzzles, and magazines.

If an item has not been returned ~~two months~~ **60 days** after the date it became a problem, **one of two things will be required: returning the item and paying a \$5.00 fine, or** payment to replace the item ~~will be required~~. Specifics are as follows:

- **Return of the original item 60 days after the problem date will result in a \$5.00 fine.**
- **If the item cannot be returned, replacement costs need to be paid.**

FINES AND FEES POLICY

- A cardholder paying for the replacement cost of an item will not have to pay for the overdue fine associated with the same item.
- IPL does not allow patrons to bring in a new or duplicate item to replace the lost/damaged item due to variables in binding, format, etc.
- ~~Once replacement costs have been paid, the material will be removed from the library's collection. Should the patron locate the material and return it to the library, the item will be treated as a donation and any fees will not be reimbursed.~~
- **If a patron pays for replacement of the item and then locates it, the item will be considered a donation and any fees will not be reimbursed.**

Item Fees

If a material is lost or damaged to the extent that it must be removed from the collection, a replacement cost will be charged. The replacement cost will be determined by current market values as determined by the library catalog database. Dates are based on copyright of the item. If the material cannot be replaced, or the prices aren't in the database, the following fees will be used:

• Books	Hardcover	\$15.00
	Paperback	\$ 8.00
• Laptop Computer	Newer than 1 year old	\$1200.00
	1 or more years old	\$ 800.00
• Magazines (all)	Per issue	\$ 3.00
• CDs - single	Newer than 5 years old	\$10.00
	Over 5 years old	\$ 8.00
• CDs - set	Newer than 5 years old	\$40.00
	Over 5 years old	\$20.00
• DVDs - single	Newer than 5 years old	\$20.00
	Over 5 years old	\$10.00
• DVDs - series	Newer than 5 years old	\$35.00
	Over 5 years old	\$25.00
• Cake Pans		\$15.00
• eReader (device only)		\$150.00

FINES AND FEES POLICY

- **Hotspot** \$195.00
- **Single Disc from Golf Disc Set** \$ 5.00

Other Fees

- eReader accessory fees will be assessed at the following replacement prices: Protective Cover - \$15.00, Power Cord - \$15.00, Carrying Case - \$25.00.
- Hotspot accessory fees will be assessed at the following replacement prices: Protective Case - \$15.00, Charging cord/adaptor - \$15.00.
- Billfold sized library cards will be replaced at \$1.00 per card.
- Printing fees are assessed at \$.10 per one side (black and white) and \$0.50 per side (color).
- Photocopier fees are assessed at \$.10 per side (8½" x 11" or an 8½" x 14") and \$.20 per side for 11" x 17". Color copies are \$.50 per side.
- Patrons must use library-supplied paper. Resume paper is available to purchase from the library at \$.10 per page in addition to the copy/printing fee.
- Faxing fees are assessed at \$1.00 per page for outgoing faxes and \$.10 per page for incoming faxes.
- There is no charge to scan and e-mail a file to the patron. If the scan is printed, charges are as outlined above.
- A mylar book cover can be purchased for \$0.50.
- Cleaning/repairing a patron's personal CD or DVD on the library's disk repair machine may be done for \$1.00 per disk.
- Earbuds may be purchased for \$0.50.