



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: November 12, 2024

ITEM TITLE: Resolution to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan – Project 3.1

BACKGROUND:

At the September 9, 2024, Regular Council Meeting, the Council had originally awarded this project to Side Project Handyman in the amount of \$1,412.40. After that meeting and prior to October 28, 2024, Side Project Handyman said they were unable to do the project. Building Inspector Chesmore reached out to the contractor (Sunset Valley Construction LLC) with the next lowest quote amount.

DISCUSSION:

The planned repairs under this project, occurring at 812 8th Ave. SW, would be Access / Ramp Improvements to be performed by Sunset Valley Construction LLC in an amount not to exceed \$1,983.00.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by assisting Low-and-Moderate-Income families with home repair projects that may otherwise be unattainable.

FINANCIAL CONSIDERATION:

Staff has budgeted \$170,000 from the TIF Set-Aside funds for repair projects during the FY2025 Budget cycle.

RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor Pro Tem to sign a Resolution to repeal and replace Resolution 2024-65 to approve a Homeowner/Agency Repair Program Project according to the Independence TIF LMI Set-Aside Administrative Plan.