

City of Independence Wastewater Treatment Plant Modifications Progress Report by Strand Associates May 4, 2026 City Council Meeting

Strand met with the City's bond counsel on March 31 and developed the following bidding schedule:

Bidding Schedule

March 31 (Tuesday) - Strand (Brad) meets with City Bond Counsel (Erin @ Dorsey) to discuss finalization of Advertisement for Bids (please reserve some time) - **DONE**

April 2 (Thursday) - Strand (Brad) provides Dorsey (Erin) with finalized Advertisement for Bids - **DONE**, Dorsey begins working on necessary documents associated with the Advertisement for Bids for April 13 City Council Packet Distribution.

April 6 (Monday) - Strand (Brad) provides update at City Council Workshop- **DONE**

April 13 (Monday) - City Council approves Advertisement for Bids- **DONE**

April 14 (Tuesday) - Dorsey (Erin) and/or Strand (Brad) provides City (Susi) with any final documents associated with Advertisement for Bids, City (Susi) arranges to run full Ad on either Iowa League of Cities or City Web Site and short version of Ad in the City newspaper- **DONE**

April 14 (Tuesday) - Strand arranges to run full Ad on Quest (Quest is used to distribute the bidding documents electronically to prospective bidders) - **DONE**

April 18 (Saturday) - short version of Advertisement for Bids runs in City Newspaper (this is 45 days before the June 2 bid date) - **DONE**

May 4 (Monday) - Strand (Brad) runs Pre-Bid Meeting in the early afternoon, then provides update at City Council Workshop in the evening- **DONE**

May 20 (Wednesday) - Deadline by which City (Susi) arranges for the short notice of public hearing to run in City newspaper

May 23 (Saturday) -short notice of public hearing runs in City newspaper (this would be 16 days before the June 8 public hearing to approve the drawings and specifications and between the required 4 to 20 day time window)

June 1 (Monday) - Strand (Brad) provides update at City Council Workshop

June 2 (Tuesday) - Bid Opening at City Hall (In-Person) - This is 49 days after the first Advertisement on April 14

June 4 (Thursday) - Strand (Brad) issues letter to City summarizing bid results, City distributes in City Council packets

June 8 (Monday) - Public Hearing for drawings and specifications held per City Bond Counsel, City Council considers award to lowest responsible bidder,

June 22 (Monday) - City Council considers award to lowest responsible bidder (this is an alternative bid award date if there are some bid irregularities and award can't be made on June 8)

June 23 (Tuesday) - Contractor submits signed construction contract along with bonds/insurance (based upon 15 days max following award of contract on June 8)

July 8 (Wednesday) - City signs construction contract and issues Notice to Proceed with Construction to Contractor (based upon 15 days max after Contractor submits signed construction contract)

Questions from City Council/Staff?