



CITY COUNCIL WORK SESSION MEMORANDUM

TO: Matthew R. Schmitz, MPA – City Manager

FROM: David Niedert – Police Chief

DATE OF MEETING: June 3, 2024

ITEM TITLE: Municipal Infractions Collections Contract

DISCUSSION:

Staff has met with Sensys Gatso representatives regarding unpaid Municipal Infractions resulting from the traffic cameras in town. As we discussed options to obtain payment, we concluded that it would be best to hire a collection agency to attempt to collect these amounts. We then met with ARC Management Group, which is a full-service collection agency headquartered in Kennesaw, GA.

Attached to this item are the proposed contract, sample Validation Notice, sample Subsequent Notice, and Sample Validation Notice for review.

The contract states that funds received would be subject to a fee of 25%, meaning the City would receive 75% of any collected funds minus any attorney's fees or court costs advanced by ARC.

Additionally, to maintain compliance with the new state law regarding these systems, we may need to make ordinance changes. When we do, it may require a tight timeline and we may request waiving further readings to meet those required timelines.

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.