



## CITY COUNCIL WORK SESSION MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA – City Manager

**DATE OF MEETING:** June 3, 2024

**ITEM TITLE:** Building Permit Fees – Working without a permit

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### **DISCUSSION:**

Staff have been requested to examine options for fees related to people working without a building permit within the City. After a conversation with the City Attorney, we have come up with an additional statement on the fee schedule (attached) stating “All applicable fees shall be doubled if the permit is applied for after construction begins”. This language has been approved by the City Attorney as we cannot call this a penalty and comply with Iowa law.

Attached is the updated fee schedule with the language included as well as a resolution to be considered at a future Council Meeting.

### **RECOMMENDATION:**

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.