



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** January 13, 2025

**ITEM TITLE:** Financial Software – Edmunds GovTech

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### **BACKGROUND:**

This item was discussed at the December 2<sup>nd</sup>, 2024 Work Session. gWorks has informed us that we have until the end of 2025 to start the conversion to their new cloud-based version. We believe that if we do not start the transition by then, they will no longer support the on-premise version of our software.

With that in mind, Staff has started reviewing other options. After reviewing options during the month of December, we are confident that Edmunds GovTech is the best option to serve the City's needs while keeping costs as reasonable as possible.

### **DISCUSSION:**

Staff would like to start this transition as soon as possible.

We have confirmed that the attached quote is still correct. Additionally, this software includes the option for Parks and Recreation to be able to do online registration, etc., for many of their programs.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by providing Staff with a quality financial software product, as well as providing additional options for online registration, etc. for Parks & Recreation.

### **FINANCIAL CONSIDERATION:**

In the calendar year 2023, we paid \$13,584 for gWorks. In the calendar year 2024, we paid \$21,357.00, an increase of \$7,773 or 57.22%. The attached proposal outlines a complete first-year cost of \$47,500; however, annual costs are \$26,750. Given gWorks' new pricing, moving to Edmunds—a fully developed, tested product with users throughout the United States—is an increase of only \$5,393.00. The additional cost for gWorks for this year was amended in Budget Amendment #1. Funds from additional revenue for interest and property taxes received were used to offset the increased IT line item that pays for this software.

The additional costs for this item will be split between existing funds allocated within the CIP for City Hall and the remaining costs to be budgeted for in FY2026 within the IT line item. Budget authority for the initial payment would be allocated during Budget Amendment #2, planned for early spring.

### **RECOMMENDATION:**

Staff recommends a motion to authorize the City Manager to sign the attached quote and any additional contract needed.