

EQUIPMENT POLICY

Fax Machine

- The fax machine is for library as well as public use.
- Library personnel will fax materials for patrons.
- Fax fees are listed in the Fees Policy.

Photocopier

- Materials to be photocopied are subject to copyright laws; it is the responsibility of the patron(s) to abide by all copyright limitations.
- The public may access the photocopier or be assisted by library personnel.
- Photocopy fees are listed in the Fees Policy.

Technology Equipment

- Hotspots are loaned in accordance with the Hotspot Policy.
- ~~• The library's multi-use multimedia projector will not be loaned for public use due to the expense and potential risk of damage.~~

Portable Screen

- The portable screen may be loaned to organizations at the discretion of the library director. Costs for damages will be assumed by the borrowing organization.

Games and Sports Equipment

- Games and sports equipment will be checked out in accordance with the Circulation and Fines & Fees Policies.