



CITY COUNCIL WORK SESSION DEPARTMENT REPORT

TO: Matthew R. Schmitz, MPA – City Manager
FROM: Brett Soukup – Airport Director
DATE OF MEETING: December 1, 2025
ITEM TITLE: Department Report – Airport

Fuel Sales

- 100LL: 575 Gallons
- Jet A: 196 Gallons

Equipment

- The John Deere tractor has a check-engine light on. We are working on obtaining a new sensor and hope this resolves the issue.
- The dump truck has been outfitted with the plow and is nearly ready for snow operations.
- Service work on equipment will begin in the coming weeks, including:
 - Routine maintenance on the big tractor
 - Routine maintenance on the small mower
 - A full inspection and servicing of the large mower, including wheel bearings and belts

Miscellaneous

- A student from Jesup High School spent a few hours onsite learning about airport operations. He is interested in becoming a pilot and/or airport manager, and we provided a tour and a discussion of airport functions.
- The big hangar has been leased to a transient aircraft, which is an excellent opportunity during this time of year to offer additional services.
- We received the FAA "GO" letter to begin work on assembling specifications for the tractor project. As part of this process, we were required to issue a Request for Qualifications (RFQ) for selecting a qualified engineering firm.