

Wednesday, September 6, 2023, Airport Board Minutes

The meeting was called to order at 4:59 pm by Chairperson Callahan, with Callahan, Maximovich, Pilcher, Rottinghaus and Payne present.

Motion Pilcher, Maximovich second to approve the agenda. All ayes.

Motion Pilcher, Maximovich second to approve the corrected minutes of the August 2023 meeting. All ayes.

Public Comment – No one was present.

Engineer Update – Carl was unavailable. Brett reported we are waiting on equipment and 2 lines to be moved yet for the North apron work to begin. AWOS grant was closed out and haven't heard anything on the yearly inspection.

Nikki Barth – Independence Chamber of Commerce was invited to discuss airport promotion. Several suggestions were discussed. Working with area businesses seemed to be the best for both the airport, P & N and the city. Signage, targeted marketing, package deals and wrapping the airport vehicle with business signage was discussed. All good ideas and more discussion will be held along with legalities with the city attorney. We need to structure things correctly, so this works for all. There was also discussion on adding on to the hangar lease of "X" amount of fuel per hangar per year or pay to make up the difference.

Chairman/City Manager – Matt stated that a lease hasn't been followed thru with paperwork, we have tried numerous times to contact this individual to no avail, so we are moving on to the next person on the list. He noted there was an incident with unfavorable interaction and the city is taking action. Matt felt that he needed to protect the image of the airport.

Airport Manager – Brett submitted his report and reported it's business as usual right now.

Fixed Based Operator - Joseph went over his report. Joseph is leaving and said that Annabelle Magsamen is his replacement.

Kids Fly Free Event – Waterloo Young Eagles have met with Matt and Bett about hosting an event here. All agreed to continue to communicate with them for this as it is good exposure.

Rules and Regulation Review – Dan and Vicki volunteered to go over this.

Expenses and Revenues – no questions about the past month.

Before we adjourned, Brett said that Board Docs is going away, and he is getting training on the new software. He will send us a link when it gets going.

The meeting was adjourned at 6:16 pm with Payne motion, second Maximovich. All ayes.

Respectfully submitted,
Janet Payne