



**City of Independence  
Airport Board  
MEMORANDUM**

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**TO:** Airport Board  
**FROM:** Brett Soukup  
**DATE OF MEETING:** December 6, 2023  
**SUBJECT:** January 3, 2024 meeting

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**BACKGROUND:**

We need to discuss whether we will have a quorum for this meeting due to the holiday.

**RECOMMENDATION:**

The board needs to decide whether they want to move this meeting to a different day of the month or if they would just like to cancel this meeting.