

FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION CHECKLIST

Please attach the following documents with your application.

- ☒ Sponsor Identification Sheet for the Airport
- ☒ Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet
- ☒ Five-Year CIP
- ☒ Long-Range Needs Assessment
- ☐ Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- ☒ Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- ☐ Verification of completed land acquisition or signed purchase agreement
- ☒ Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- ☐ If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- ☐ If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- ☐ If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- ☐ For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
 - 1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
 - 2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
 - 3) Justification for the project.
- ☒ System for Award Management (SAM) registration is up to date (www.sam.gov)

Please e-mail this form with supporting documents identified in the checklist to shane.wright@iowadot.us.

Attn.: Program Manager
Aviation Bureau
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010

E-mail: shane.wright@iowadot.us
FAX: 515-233-7983
Phone: 515-239-1048

AIRPORT SPONSOR IDENTIFICATION SHEET

***** PLEASE ONLY SUBMIT IT YOU HAVE CHANGES FROM PREVIOUS YEAR. *****

Airport Name: Independence Municipal Airport

Airport sponsor(s) Name: City of Independence

Contact Person: Brett Soukup

Title: Airport Manager

Email Address: airportmgr@independenceia.org

Physical Mailing Address: 331 1st Street E.

P.O. Box (if applicable):

City: Independence

State: IA

ZIP Code: 50644

Phone: (319) 332-1417

U.S. Congressional District Number: Iowa District 1

Tax Identification Number: 42-6004793

Dun and Bradstreet Number (DUNS): 050888643

You **must** have a current System for Award Management (SAM) registration to receive a grant.
Register at:

Please email (PDF) your completed preapplication, Capital Improvement Program (CIP), long-range needs assessment, signed CIP data sheets, and all supporting documents to your state agency and Federal Aviation Administration planner at jeff.deitering@faa.gov.

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Independence Municipal, IIB, Independence, Iowa

Prepared by: Bolton & Menk

Sponsor's E-mail: airportmgr@independenceia.org

Date Prepared: 11/20/2023

Sponsor's Signature: _____

Sponsor's Phone: (319) 332-0118

Printed Name: Matthew R. Schmitz

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2025	Airport Master Plan/ALP	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	100,000.00 200,000.00 33,333.00 333,333.00
2026	Rehabilitate Runway and Parallel Taxiway (Joint and Crack Sealing) LCD 2007, 2008, 2009	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	91,000.00 449,000.00 60,000.00 600,000.00
2027	Wildlife Study (Iowa DOT Funded)	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	 34,000.00 6,000.00 40,000.00
2028	Rehabilitate Apron Pavement LCD 2007, 2008, 2010	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	300,000.00 33,333.00 333,333.00
2029	T-Hangar	Federal: \$ BIL: \$ State: \$ Local: \$ Total: \$	315,000.00 300,000.00 485,000.00 1,100,000.00

**LONG-RANGE NEEDS ASSESSMENT
YEARS SIX TO 20**
Attach additional sheets if necessary.

Airport name Independence Municipal Airport

Estimated FY	Description of project	Funding source	Total estimated cost
	Wildlife Fencing	Federal \$	1,350,000.00
		BIL \$	0.00
		State \$	0.00
		Local \$	150,000.00
		Total \$	1,500,000.00
		Federal \$	0.00
		BIL \$	0.00
		State \$	0.00
		Local \$	0.00
		Total \$	0.00
		Federal \$	0.00
		BIL \$	0.00
		State \$	0.00
		Local \$	0.00
		Total \$	0.00
		Federal \$	0.00
		BIL \$	0.00
		State \$	0.00
		Local \$	0.00
		Total \$	0.00
		Federal \$	0.00
		BIL \$	0.00
		State \$	0.00
		Local \$	0.00
		Total \$	0.00

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)

AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Independence Municipal, IIB, Independence, Iowa		
AIP Project Type:	Airport Master Plan/ALP		
Local Priority:	1 - Very High	Fed. Share (AIP):	\$ 100,000.00
FFY Requested:	2025	Fed. Share (BIL-AIG):	\$ 200,000.00
NEPA Determination:	See Below	State Share:	\$ 0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		Local Share:	\$ 33,333.00
		Total Project Cost:	\$ 333,333.00
<p>Project Description: This project will provide for update of the ALP plan sheets and ALP narrative.</p> <p>Justification: The last master plan for the Independence Municipal Airport was completed in 2013. The only projects left on the previous master plan are hangar projects. A new master plan is needed so that the airport can develop its next priorities of the next 10+ years.</p> <p>ALP Verification: The proposed improvements are shown on the current ALP.</p> <p>NEPA Categorical Exclusion or Date of Environmental Determination: The proposed improvements are CE per FAA Order 1050.1F paragraphs 5-6.1.p.</p> <p>Clear Approaches per FAA AC 150/5300-13 and FAA Order 8260.3: Approaches are clear.</p> <p>Property Ownership: All land needed for this project is currently owned by the airport as shown in the current exhibit A.</p>			
SPONSOR SIGNATURE BLOCK			
Signature:		Date:	
Printed Name:	Matthew R. Schmitz	Title:	City Manager
Phone Number:	(319) 332-0118	Email:	airportmgr@independenceia.org



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AIRPORT MASTER PLAN UPDATE

		TOTAL	Federal	90%	State	0%	Local	10%
PROJECT DEVELOPMENT / SCOPING	\$	23,000.00	\$	20,700.00	\$	-	\$	2,300.00
PLANNING/ENGINEERING	\$	298,333.33	\$	268,500.00	\$	-	\$	29,833.33
GRANT ADMINISTRATION	\$	4,000.00	\$	3,600.00	\$	-	\$	400.00
ESTIMATED CITY ADMINISTRATION	\$	8,000.00	\$	7,200.00	\$	-	\$	800.00
AIRPORT MASTER PLAN UPDATE	\$	333,333.33	\$	300,000.00	\$	-	\$	33,333.33

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)

AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Independence Municipal, IIB, Independence, Iowa		
AIP Project Type:	Rehabilitate Runway and Parallel Taxiway		
Local Priority:	1 - Very High	Fed. Share (AIP):	\$ 91,000.00
FFY Requested:	2026	Fed. Share (BIL-AIG):	\$ 449,000.00
NEPA Determination:	See Below	State Share:	\$ 0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		Local Share:	\$ 60,000.00
		Total Project Cost:	\$ 600,000.00
<p>Project Description: This project will provide joint sealing, crack sealing and panel replacements on Runway 18/36 and parallel taxiway.</p> <p>Justification: Runway 18 has a PCIs of 87 and 95 with an LCD of 04/2007 and 06/2008. The parallel taxiway has PCIs ranging from 91 to 95. The pavement has LCD from 06/2007 and 06/2009. The pavement is exhibiting joint seal damage and the existing joint sealant needs to be removed and replaced to preserve and extend the useful life of the pavement. PCC panel repairs will be made where appropriate. Crack sealing will be provided as appropriate.</p> <p>ALP Verification: The proposed improvements are shown on the current ALP.</p> <p>NEPA Categorical Exclusion or Date of Environmental Determination: The proposed improvements are CE per FAA Order 1050.1F paragraphs 5-6.4.e.</p> <p>Clear Approaches per FAA AC 150/5300-13 and FAA Order 8260.3: Approaches are clear.</p> <p>Property Ownership: All land needed for this project is currently owned by the airport as shown in the current exhibit A.</p>			
SPONSOR SIGNATURE BLOCK			
Signature:		Date:	
Printed Name:	Matthew R. Schmitz	Title:	City Manager
Phone Number:	(319) 332-0118	Email:	airportmgr@independenceia.org



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RUNWAY/TAXIWAY PAVEMENT MAINTENANCE									
No.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	Federal 90%	State 0%	Local 10%	
1	MOBILIZATION	1	LS	\$ 20,300.00	\$ 20,300.00	\$ 18,270.00	\$ -	\$ 2,030.00	
2	TRAFFIC CONTROL	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ -	\$ 1,000.00	
3	PAVEMENT REMOVAL	400	SY	\$ 30.00	\$ 12,000.00	\$ 10,800.00	\$ -	\$ 1,200.00	
4	CRUSHED AGGREGATE BASE COURSE	400	SY	\$ 3.00	\$ 1,200.00	\$ 1,080.00	\$ -	\$ 120.00	
5	PORTLAND CEMENT CONCRETE PAVEMENT	400	SY	\$ 182.00	\$ 72,800.00	\$ 65,520.00	\$ -	\$ 7,280.00	
6	JOINT SEALANT	127,000	LF	\$ 2.60	\$ 330,200.00	\$ 297,180.00	\$ -	\$ 33,020.00	
6	CRACK SEALANT	1,000	LF	\$ 3.50	\$ 3,500.00	\$ 3,150.00	\$ -	\$ 350.00	
7	SPALL REPAIR	500	SF	\$ 100.00	\$ 50,000.00	\$ 45,000.00	\$ -	\$ 5,000.00	
Subtotal					\$ 500,000.00	\$ 450,000.00	\$ -	\$ 50,000.00	
PROJECT DEVELOPMENT / SCOPING					\$ -	\$ -	\$ -	\$ -	
DESIGN ENGINEERING					\$ 45,000.00	\$ 40,500.00	\$ -	\$ 4,500.00	
CONSTRUCTION ENGINEERING					\$ 45,000.00	\$ 40,500.00	\$ -	\$ 4,500.00	
GRANT ADMINISTRATION					\$ 8,000.00	\$ 7,200.00	\$ -	\$ 800.00	
DISADVANTAGED BUSINESS ENTERPRISE (DBE) PLAN					\$ -	\$ -	\$ -	\$ -	
ESTIMATED CITY ADMINISTRATION					\$ 2,000.00	\$ 1,800.00	\$ -	\$ 200.00	
RUNWAY/TAXIWAY PAVEMENT MAINTENANCE					\$ 600,000.00	\$ 540,000.00	\$ -	\$ 60,000.00	

