



## LIBRARY BOARD ITEM DESCRIPTION

---

**DATE OF MEETING:** October 19, 2023

**ITEM TITLE:** Close for Carpet Installation

---

### **BACKGROUND:**

The staff area and the Friends store will be getting replacement carpet installed in December. In order to move the desks, bookcases, etc that need to be moved to other areas, we will need to be closed for two days.

### **RECOMMENDATION:**

Staff would recommend that we close Sunday, Dec. 10 and Monday, Dec. 11 for the carpet installation. Doing the installation partially over a Sunday allows for less impact to the community.