

**RESOLUTION NO. 2025-**

**A RESOLUTION ESTABLISHING APPLICATION FEES FOR CERTAIN ENCROACHMENTS  
WITHIN THE PUBLIC RIGHT-OF-WAY.**

**WHEREAS**, the City Council of the City of Independence, Iowa, did on September 8, 2025, pass and approve Ordinance No. 2025-614, enacting Chapter 142 of the Municipal Code, titled "Right-of-Way Obstructions, Encroachments, and Beautification"; and

**WHEREAS**, Chapter 142 of the Code of Ordinances establishes permitting requirements for certain private installations within the public right-of-way, including "Major Mailbox Structures" and "Other Major Encroachments"; and

**WHEREAS**, Section 142.06 of said Chapter requires the "Payment of a non-refundable application fee in an amount to be set by resolution of the City Council" for encroachments requiring a permit; and

**WHEREAS**, the City Council deems it necessary and appropriate to establish a fee schedule to cover the administrative costs associated with the review, processing, and inspection of such permit applications;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA**, that the Council met on Monday, \_\_\_\_\_, 2025, in City Hall and by majority vote establishes the following schedule of non-refundable application fees for permits issued under Chapter 142 of the City of Independence Code of Ordinances:

- 1. **Major Mailbox Structure Permit:** \$50.00
- 2. **Right-of-Way Encroachment Permit:** \$75.00

**BE IT FURTHER RESOLVED**, that the application fees established herein shall be waived for all permit applications received prior to July 1, 2026, to provide a grace period for applicants to obtain permits for existing structures and encroachments at no cost to the applicant.

**Resolution No. 2025-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Record of Voting:  
  
Ayes:  
  
Nays:  
  
Absent:

**Resolution No. 2025-** declared passed and adopted by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, CMC, IaCMC, IaCFO,  
Assistant City Manager/City Clerk/Treasurer of the City of Independence, IA