

**INDEPENDENCE TELECOM UTILITY
MINUTES OF REGULAR BOARD MEETING**

January 18, 2024

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:02 a.m. on January 18, 2024 in the administrative office building. Chairman Lance Fricke presided. Present at the meeting via audio/video or in person were Trustees, Michelle Burke, Amber Hunt and Mike Lenius. Absent; Jerry Stelter. Also, present were Kevin Sidles, Ryan Decker, Sara Wilson, and Brian Eddy. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the December 21, 2023 regular meeting, Bills #21117-21162; electronic payments #8805255-5307 and direct deposit advice #9903381-3396; Month end and operations reports were approved with a motion by Burke, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Agenda amended to add Health Insurance Renewal to New Business. 3) Wilson reported Staff preparing and completing tasks related to end of year; EMC was here January 16, 2024 to complete the 2023 Work Comp Audit; 46 new customers downloaded and used the Mobile App during the month of November and December; Staff viewed CPNI training video to meet annual certification requirements for the FCC. 4) Decker reported **Construction** updates: Ordering materials for 2024 build. **Outage** updates: None. **Phone** updates: Added 30 PBX phones; **Cable TV** updates: HITS MTD conversion complete; **Internet** updates: Core network routers in transit. 5) Old Business – None. 6) New Business – Board of Trustee Officer Election. 7) A motion by Lenius for all positions to remain unchanged – Chairman: Fricke; Secretary/Treasurer: Lenius; second by Burke. 8) Presentation and discussion of 2024 Health Insurance Renewal. 9) Motion by Hunt to approve Health Insurance Renewal as presented; second by Burke. 10) The next regular Board meeting will be Thursday February 29, 2024 at 9:00 a.m. 11) An upcoming meeting has been set for Thursday March 28, 2024 at 9:00 a.m. 12) Burke moved to go into closed/executive session at 9:33 a.m. to discuss personnel, Iowa Code 21.5(i), second by Lenius. 13) ITU back into regular session at 9:36 a.m. 14) Moved for adjournment at 9:37 a.m. with a motion by Burke.

Lance Fricke, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved