



## CITY COUNCIL WORK SESSION MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA – City Manager

**DATE OF MEETING:** December 4, 2023

**ITEM TITLE:** City Insurance RFP

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### **DISCUSSION:**

Staff was asked by a Council Member to consider trying to find a local insurance provider for the City's insurance needs. Staff is certainly on board with looking at options, and as such suggests issuing an RFP. An example RFP is attached for review and comment.

### **RECOMMENDATION:**

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.