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ADDENDUM NO. 1

TO

WORK ORDER # 9

PROFESSIONAL SERVICES CONTRACT (DESIGN, BIDDING, CONSTRUCTION AND GRANT ADMINISTRATION SERVICES)

NORTH AIRCRAFT PARKING APRON – UPDATE SWPPP

INDEPENDENCE MUNICIPAL AIRPORT INDEPENDENCE, IOWA

This Addendum shall become a part of the original Agreement as described in the Work Order No. 9, dated January 9, 2023. This addendum is in regard to assisting the City of Independence with updating the Stormwater Pollution Prevention Plan (SWPPP) following construction of the north aircraft parking apron.

WHEREAS, Bolton & Menk, Inc. has an existing Work Order No. 9 with the City of Independence, dated January 9, 2023.

WHEREAS, the project paving has been completed and the airport SWPPP requires updating to reflect the additional pavement and meet current requirements for SWPPP documents.

WHEREAS, Bolton & Menk has the professional expertise to complete this work in conjunction with the Construction Administration phase of Work Order No. 9.

THEREFORE, BE IT MUTUALLY AGREED, that Bolton & Menk is authorized to complete the additional work described below.

II.A. SCOPE OF WORK

Scope:

Bolton & Menk Inc. has been requested to update the Stormwater Pollution Prevention Plan (SWPPP) for the Independence Airport as required by the NPDES General Permit #1 following construction of additional pavement. The completion of the updated SWPPP will include the following items:

- Task 1: Updating the SWPPP site map to display the following:
 - Topographic contours
 - Direction of surface water drainage
 - Storm sewer pipe and structures
 - Stormwater outfall locations
 - Material and chemical storage locations

- Task 2: Creation of a SWPPP document which includes:
 - Pollution prevention team
 - Materials Inventory
 - Spills and Leaks
 - Non-stormwater discharges
 - Measures and controls
 - Monitoring requirements

These tasks will require communication with airport staff and may also require a site visit to determine locations and conditions of various structures around the site.

II.B. CONSIDERATION

The cost for the above-described services is as follows:

| | | |
|-------------------------------|--------------|----------|
| Update SWPPP | \$ 10,960.00 | Lump Sum |
| TOTAL AUTHORIZED FEE | \$ 10,960.00 | |
| Estimated Federal Share (90%) | \$ 9,864.00 | |
| Estimated Local Share (10%) | \$ 1,096.00 | |

II.C. SCHEDULE

This work will be completed within 60 days of approval of the addendum.

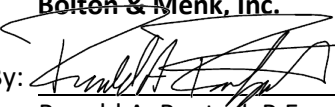
II.D. AUTHORIZATION

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to the Agreement to be executed in their behalf.

City of Independence, Iowa

Bolton & Menk, Inc.

By: _____
Matthew R. Schmitz Date
City Manager

By:  _____ 8/20/2024
Ronald A. Roetzel, P.E. Date
Aviation Services Manager

Attest: _____
Susi Lampe
City Clerk/Treasurer

Attachments:

Exhibit I – Project Fee Estimate



PROJECT FEE ESTIMATE

| CLIENT: Independence Municipal Airport | | | | | | | DATE: 8/19/2024 |
|---|---|---------------------------------|----------|-------------|------------|----------|-----------------------------|
| PROJECT: North Aircraft Parking Apron - Addendum No. 1 Update Stormwater Pollution Prevention Plan (SWPPP) | | | | | | | PREPARED BY: RAR/CLB |
| Task | Task Description | Estimated Person Hours Required | | | | | Totals |
| | | Sr. Eng. | Sr. Eng. | Design Eng. | Eng. Tech. | Admin. | |
| 1 | Create Updated SWPPP Site Map | | | | | | |
| 1.1 | Determine Scope & Contract - FAA Coordination | 0 | 2 | 2 | 0 | 0 | 4 |
| 1.2 | Project Management | 1 | 3 | 2 | 0 | 0 | 6 |
| 1.3 | Topographic Contours | 0 | 0 | 2 | 2 | 0 | 4 |
| 1.4 | Direction of Surface Water Drainage | 0 | 0 | 2 | 2 | 0 | 4 |
| 1.5 | Inventory/Display Storm Sewer Pipe & Structures | 0 | 0 | 1 | 2 | 0 | 3 |
| 1.6 | Identify Stormwater Outfall Locations | 0 | 0 | 1 | 2 | 0 | 3 |
| 1.7 | Inventory/Display Material & Chemical Storage Locations | 0 | 0 | 1 | 2 | 0 | 3 |
| 1.8 | Complete Site Map | 0 | 0 | 2 | 4 | 0 | 6 |
| Total Person Hours | | 1 | 5 | 13 | 14 | 0 | 33 |
| Total Direct Labor Cost | | \$63.00 | \$285.00 | \$715.00 | \$350.00 | \$0.00 | \$1,413.00 |
| Overhead | | \$138.78 | \$627.83 | \$1,575.07 | \$771.02 | \$0.00 | \$3,112.70 |
| Subtotal Labor Cost | | | | | | | \$4,525.70 |
| Fixed Fee x Subtotal Labor Cost | | | | | | | \$678.85 |
| Total Task 1 (Fixed Lump Sum) | | | | | | | \$5,204.55 |
| Direct Expenses | | (None) | | | | | |
| | | Geotechnical Investigation | | | | | \$0.00 |
| Total Expenses Task 1 | | | | | | | \$0.00 |
| Subtotal Task 1 | | | | | | | \$5,204.55 |
| | | ROUNDED TASK 1: | | | | | \$5,200.00 |
| Task | Task Description | Estimated Person Hours Required | | | | | Totals |
| | | Sr. Eng. | Sr. Eng. | Design Eng. | Eng. Tech. | Admin. | |
| 2 | Create SWPPP Document | | | | | | |
| 2.1 | Project Management | 1 | 3 | 2 | 0 | 0 | 6 |
| 2.2 | Identify & List Pollution Prevention Team | 0 | 0 | 1 | 0 | 0 | 1 |
| 2.3 | Materials Inventory | 0 | 0 | 1 | 2 | 0 | 3 |
| 2.4 | Spills & Leaks | 0 | 0 | 1 | 2 | 0 | 3 |
| 2.5 | Non-Stormwater Discharges | 0 | 0 | 1 | 2 | 0 | 3 |
| 2.6 | Measures and Controls | 0 | 0 | 3 | 0 | 0 | 3 |
| 2.7 | Monitoring Requirements | 0 | 0 | 3 | 0 | 0 | 3 |
| 2.8 | Complete Document | 0 | 0 | 4 | 3 | 0 | 7 |
| 2.9 | Project Closeout | 0 | 2 | 2 | 0 | 0 | 4 |
| Total Person Hours | | 1 | 5 | 18 | 9 | 0 | 33 |
| Total Direct Labor Cost | | \$63.00 | \$285.00 | \$990.00 | \$225.00 | \$0.00 | \$1,563.00 |
| Overhead | | \$138.78 | \$627.83 | \$2,180.87 | \$495.65 | \$0.00 | \$3,443.13 |
| Subtotal Labor Cost | | | | | | | \$5,006.13 |
| Fixed Fee x Subtotal Labor Cost | | | | | | | \$750.92 |
| Total Task 2 (Cost Plus a Fixed Fee, NTE) | | | | | | | \$5,757.05 |
| Direct Expenses | | | | | | | |
| | | Construction Testing | | | | | \$0.00 |
| Total Expenses Task 2 | | | | | | | \$0.00 |
| Subtotal Task 2 | | | | | | | \$5,757.05 |
| | | ROUNDED TASK 2: | | | | | \$5,760.00 |
| | | TOTAL PROJECT FEE | | | | | \$10,960.00 |