



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: March 25, 2024

ITEM TITLE: Resolution to approve the Engineering Services Agreement for the 812 3rd Street NW Drainage Project

BACKGROUND:

This is the beginning of utilizing the \$300,000 that the City needs to provide to match for Independence Premium Foods IEDA High Quality Jobs grant. We discussed this at the March 4th Work Session, and then the Council decided on how to move forward at the March 11th Regular Meeting. The selected Engineer was Crawford Engineering, so Staff has worked with Crawford to make some modifications to the Engineering Services Agreement (ESA) we typically use and come up with an updated ESA that works for both parties.

DISCUSSION:

The main modification to the ESA was requirements for increased communication between the Engineer and the Owner (represented by the City Manager). Additionally, we have outlined some ability to control costs when related to Construction Staking and have more input as that is moved through the process. The agreement also includes an option to examine a discharge route for the stormwater detention system that would discharge directly into the Wapsipinicon River rather than local stormwater systems. This resulted in an increased design cost – and if the Council does not wish to pursue this, we can simply not perform that portion of the ESA. The original Not to Exceed for Design was \$21,000. The updated NTE for Design is \$27,000 including the evaluation of the direct discharge option. The submitted NTE for Construction Services is \$14,000 which would result in a total ESA NTE cost of \$41,000.

It is important to remember that Construction Staking services are not included in the above amount and will have to be examined at a later date. It is difficult, at best, to identify costs for Construction Staking as many variables go into that process.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Engaging and Catalyzing Community. This item helps achieve that vision by resolving the stormwater drainage issues in this neighborhood.

FINANCIAL CONSIDERATION:

Funding for the engineering for this project will come from the bond issuance done in May 2023. The cash is currently in City accounts for the \$300,000 match needed.

RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the resolution approving the Engineering Services Agreement with Crawford Engineering and to authorize the City Manager to sign the Engineering Services Agreement.