

Wednesday, December 6, 2023, Airport Board Minutes

The meeting was called to order at 4:58 pm by Chairperson Callahan, with Callahan, Maximovich, Pilcher, Rottinghaus and Payne present.

Maximovich motioned, Rottinghaus second to approve the agenda. All ayes.

Motion Pilcher, second Callahan to approve the minutes of the Nov 1, 2023 meeting

Public Comment – No one

Under NEW BUSINESS:

Engineer Update - Carl from Bolton and Menk was present to update the airport board. Paperwork was already sent in to the FAA for future projects. Deadline is Dec 21 if we want to make any changes. Work is almost done on the apron. They will come back in the spring and paint. If the weather is good, they will do the fence next week. The electrical is also on track for spring.

CIP – Carl went over that above. A motion by Pilcher, second by Payne to approve the CIP to go to the council.

Chairman/City Manager – Matt was not in attendance. Dan expressed his appreciation to Tom Maximovich and announced Tom did not seek to be re-appointed to the board as his term is ending Dec 31, 2023. He felt he had been on long enough and it was time to let some new blood on the board. Everyone thanked Tom for his service and knowledge over the years.

Under Airport Manager – Brett presented his report and it was accepted. He will be meeting with the council in the next few months with the budget. Jeff suggested that down the road, the airport look into a fuel truck or trailer as 200gals of fuel goes rather quickly and the downtime is pretty lengthy. Leases are due in Sept. Need to start looking at that in 2024. Rules and Regulations need to go to Matt and then to City Attorney to review.

Fixed Based Operator Discussion. – Annabelle gave her report. Things are slowing down due to the holidays. November Fly-In was well attended.

Expenses and revenues - no questions for the past month. Budget is in good shape currently.

Discussion was held regarding a January meeting – motion by Payne, second by Rottinghaus to forgo the January 2024 meeting and meet at the regularly scheduled meeting in February.

The meeting was adjourned at 5:18 pm with Payne making the motion, second by Maximovich. All ayes.

Respectfully submitted,

Janet Payne