



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: November 13, 2023

ITEM TITLE: Change Order #17.1 for the Independence Façade Phase 1 Project

BACKGROUND:

The Downtown Façade Phase 1 Project was originally started in March of 2022 to repair and improve the facades of businesses that elected to participate in the program.

DISCUSSION:

This change order is for a modification to install a new aluminum storefront transom window between 203 and 205 1st Street. This is for the half located at 203 1st St. E.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

FINANCIAL CONSIDERATION:

Contingency funds were used and there will not be an addition to the original contract price of \$783,000.00.

RECOMMENDATION:

Staff recommends a motion to approve Change Order #17.1 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order.