



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk

**DATE OF MEETING:** December 11, 2023

**ITEM TITLE:** 2024 City Council Meeting Schedule

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### **BACKGROUND:**

In years past, during the first Council meeting of December, Staff brought forth the calendar for the upcoming year for approval by the Council.

### **DISCUSSION:**

The attached schedule outlines the dates for Council meetings for 2024. This is important to have approved by the Council so that Staff can plan appropriately and ensure that we meet deadlines such as those needed for Budgetary approval for FY2025.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by allowing staff to plan accordingly for meetings for the calendar year 2024.

### **FINANCIAL CONSIDERATION:**

There is no financial consideration at this time but there may be if additional meetings are added or meetings are cancelled.

### **RECOMMENDATION:**

Staff recommends a motion to adopt the 2024 City Council meeting schedule.