



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** December 11, 2023

**ITEM TITLE:** Change Order #12 for the Independence Façade COVID Project

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### **BACKGROUND:**

The Downtown Façade COVID Project was originally started in March of 2022 to repair and improve the facades of businesses that elected to participate in the program.

### **DISCUSSION:**

This change order intends to remove the remaining contingency funds from 306 1<sup>st</sup> Street as the project is coming to a close so that the final pay application may be submitted.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

### **FINANCIAL CONSIDERATION:**

This is a reallocation of contingency funds within the projects and will decrease the overall contract price by \$7,833.00. The new contract sum will be \$557,431.00.

### **RECOMMENDATION:**

Staff recommends a motion to approve Change Order #12 for the Independence Façade COVID project with a decrease to the contract in the amount of \$7,833.00 and to authorize the City Manager to sign the Change Order.