



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Brett Soukup – Airport Manager

**DATE OF MEETING:** December 9, 2024

**ITEM TITLE:** Change Order #1 for the North Aircraft Parking Apron Project

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### **BACKGROUND:**

The project is completed, so a change order is needed to reduce the overall contract price and close out the project.

### **DISCUSSION:**

This is the only change order for the project and reduces the overall contract price by \$17,545.07.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure. This item helps achieve that vision by meeting requirements put forth by the FAA and also increasing the apron area available for users of the airport.

### **FINANCIAL CONSIDERATION:**

This is a reduction in cost, so the unallocated funds that were planned to be used for this will be unexpended and will remain in the Project Fund.

### **RECOMMENDATION:**

Staff recommends a motion to approve Change Order #1 for the North Aircraft Parking Apron Project with a decrease to the contract in the amount of \$17,545.07 and to authorize the City Manager to sign the Change Order.