



## CITY COUNCIL MEMORANDUM

---

**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** December 9, 2024

**ITEM TITLE:** Dec. 23rd City Council Meeting Cancellation

---

### **BACKGROUND:**

This item was discussed at the November 4<sup>th</sup> City Council Work Session during the City Manager's topics.

### **DISCUSSION:**

Due to the Christmas Holiday falling on Tuesday, December 24<sup>th</sup> and Wednesday, December 25<sup>th</sup>, this does not impact the timing of the normal meeting that would be held on Monday December 23<sup>rd</sup>. There would be a time delay in printing checks as they are normally printed the Tuesday following the meeting. In past years, Council has voted to cancel this meeting so that Council and Staff alike can spend additional time with their families around the Holiday. If there are any checks that would need to be paid in order to avoid late fees/interest, those checks would be issued accordingly.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by allowing Staff and the Council to spend additional time with their families around the Holiday.

### **FINANCIAL CONSIDERATION:**

This would save the City a small amount of money by not having to pay wages for those that would normally be in attendance.

### **RECOMMENDATION:**

Staff recommends a motion to cancel the Monday, December 23, 2024, regularly scheduled City Council Meeting.