



CITY COUNCIL WORK SESSION MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe – ACM/CC/Treas. & Matt Chesmore – Building Official

DATE OF MEETING: October 9, 2025

ITEM TITLE: Strategic Planning – Administration & Building Codes CIP Project
Prioritization – 2026 thru 2036

DISCUSSION:

Since both Administration and Building Codes addressed building remodeling, we thought it made sense to combine them.

Strategic planning is a critical process that establishes a long-term vision for the City and its departments, ensuring that development and investment decisions are part of a coordinated, forward-looking strategy. An updated plan is vital for informed decision-making, enabling the City of Independence to position itself more competitively for future state and federal funding. The following projects represent the airport's proposed capital improvements, which need to be prioritized to guide Staff as we work to prepare the upcoming 10-year Capital Improvement Plan (CIP).

Proposed Administration & Building Codes CIP Projects

The following are the proposed projects for the Strategic Planning discussion:

- Remodel City Hall – Basement, Main Floor, and 2nd Floor
- Publicly Accessible Office Space for Multiple Departments

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.