



**City of Independence
Airport Board
MEMORANDUM**

TO: Airport Board
FROM: Brett Soukup, Airport Director
DATE OF MEETING: April 9th, 2026
SUBJECT: RFP – Status Update & Discussion

BACKGROUND:

The Airport Board met on April 1, 2026, for its regular meeting at 5:00 p.m. at the airport terminal building. During that meeting, a discussion was held regarding the selected candidate for the RFP process, for whom staff had not yet received a response. The Board provided guidance to allow the candidate additional time to make contact. Since that meeting, the candidate has responded, indicating that they are currently managing several personal and professional commitments.

RECOMMENDATION:

Staff recommends that the Airport Board discuss the current status of the selected candidate and provide direction on next steps. Specifically, the Board should determine whether to continue conversations with the current candidate or to re-advertise and initiate a new RFP process.