



## CITY COUNCIL WORK SESSION DEPARTMENT REPORT

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Todd Sherrets – Building Official

**DATE OF MEETING:** October 2, 2023

**ITEM TITLE:** Department Report – Building Codes

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The monthly meeting for Habitat for Humanity went very well. They explained how they have an abundance of funds to help out LMI families with assistance such as the LMI plan the city has adopted. This would allow for more and larger jobs to help these people out in a larger capacity.

I have invited PAWS for the November work session to educate the council, as well as any others in attendance, about the Trap, Neuter, Release program. PAWS is also raising money separately to contribute to the TNR program.

Tiny houses are on the rise as investors and contractors are looking to capitalize on some of the non-conforming lots in town. These go before Planning and Zoning prior to being sent to the Council for approval.

Permit violations are still prevalent in the city, and some of those violating the requirements are businesses that have been in business for years.

Soon the Board of Adjustment will meet to discuss a variance being requested by Bachman's tool and die for a possible future expansion onto the southeast portion of the existing building.

Nuisance properties are slow going as owners are not easy to reach. I suggest putting more lines in the water to get more chances at getting multiple problems cleaned up simultaneously.

The rear entries on multiple commercial buildings around downtown are in need of repairs. Notices will be sent out, with a reasonable time for completion and to attain funds for materials and labor.

The concrete at Brimmer Park is being monitored for movement of the retaining wall, and the City Manager is working on the RFQ for Engineering Services for the design of repairs or replacement of the wall.

Permits and inspections are steady, and we are hopeful that we will have the new permitting system up and running by the end of October or mid-November.