



CITY COUNCIL MEMORANDUM

TO: Matthew Schmitz, MPA – City Manager

FROM: Matt Chesmore – Building Official

DATE OF MEETING: August 25, 2025

ITEM TITLE: Resolution Accepting and Approving the Preliminary Plat of Rosburg First Addition

BACKGROUND:

At the request of Michael Rosburg, a request has been submitted for the review and approval of the preliminary plat of the Rosburg First Addition within 2 miles of the City limits.

It is important to note that this property is not within the City Limits but does fall within the two-mile zone surrounding the City and is therefore subject to review by the Planning & Zoning Commission and the City Council.

DISCUSSION:

Buchanan County Zoning has been made aware of the request and is awaiting City Council approval prior to placing the request on the County Supervisors' agenda. On July 8th, 2024, Buchanan County rezoned this property from A-1 to A-2.

On August 5, 2025, the Planning and Zoning Commission made the recommendation City Council authorize the mayor to sign a resolution approving the Preliminary Plat of Survey as submitted.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session **of efficient and effective planning and prioritizing of all available resources**. This item helps achieve that vision by allowing surrounding areas that lie within the 2-mile border to be developed.

FINANCIAL CONSIDERATION:

There is no significant financial consideration for this item other than the staff's time in preparing the resolution.

RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the resolution accepting and approving the preliminary plat of the Rosburg First Addition within two miles of the city limits of the City of Independence, Iowa.