



## CITY COUNCIL WORK SESSION MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** January 15, 2024

**ITEM TITLE:** FY2025 Third Party Requests

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### DISCUSSION:

Each year the City of Independence receives requests from third party organizations. The City Council reviews these requests during a budget work session and decides to approve or deny the request. If the request is approved, a consensus needs to be reached on the amount being funded. On the FY25 3<sup>rd</sup> Party Requests spreadsheet (next page after the memo), I show a list of all requests, dues, and general operating expenses with how each is funded. All requests will be up to the Council's discretion if funding will be given regardless of how it is funded by the City.

Requests were received from the following:

- Operation Threshold \$2,000
- Buchanan County Tourism \$25,000
- Buchanan County Senior Center \$700
- Independence Day Celebration Committee \$13,840
- Heartland Acres Agribition Center \$25,000
- Independence Area Chamber of Commerce \$6,000
- Wapsi Watershed \$5,000

Each organization did state what the funds would be used for in their requests.

During the budget process, I have anticipated that Independence will receive \$100,000 in Hotel/Motel funds. After subtracting general operating expenses and Capital Improvement Project funding, the City will have \$18,064 left to fund 5 organization requests that total \$70,540. Operation Threshold and Wapsi Watershed requests are NOT funded using Hotel/Motel funds. I have entered in their requested amounts in the budget for FY2025.

I do want to point out that I have NOT received a formal request from Pathways yet but did put \$1,000 in the budget for this. This is paid out of the general fund.

### RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval. However, guidance is needed on amounts for the 5 organizations to finish the budgeting process.