



**City of Independence  
Airport Board  
MEMORANDUM**

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**TO:** Airport Board  
**FROM:** Brett Soukup, Airport Director  
**DATE OF MEETING:** February 17th, 2026  
**SUBJECT:** Submitted RFP'S For Review

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**BACKGROUND:**

The Airport Board met on February 11, 2026, to review Requests for Proposals (RFPs) submitted by two candidates. During this meeting, the Board conducted initial reviews and interviews as part of the evaluation process.

Following the review and interview process, the Airport Board directed staff to contact references for both candidates and gather additional information to assist with the evaluation. The Board also requested that a special Airport Board meeting be scheduled for February 17, 2026, at 11:30 a.m. in the City Hall Council Chambers to further discuss the proposals and evaluation results.

**Recommendation:**

Staff recommends that the Airport Board complete the scoring sheets for each candidate, compile the final evaluation scores, and develop a formal recommendation. This recommendation will then be forwarded to the City Council for further review and discussion.