

| | Account # | Expenses | Budget 2024 | Budget '25 approved 11/23 | Budget '25 #2 Proposal | Explanation |
|----|--------------|------------------------------------|--------------|---------------------------|------------------------|--|
| 1 | 003-410-6010 | Wages - Full-Time | \$185,455.00 | \$194,614.60 | \$194,614.60 | |
| 2 | | Library Director Salary | \$78,542.00 | \$82,418.00 | \$82,418.00 | 5% increase, \$39.13/hr + longevity |
| 3 | | Ass't Library Director | \$61,277.00 | \$64,272.60 | \$64,272.60 | 5% increase, \$30.15/hr + longevity |
| 4 | | Program Coordinator | \$45,636.00 | \$47,924.00 | \$47,924.00 | 5% increase, \$23.04/hr |
| 5 | 003-410-6040 | Overtime Salary | \$750.00 | \$750.00 | \$750.00 | Program Coordinator and Assistant Director Overtime |
| 6 | 003-410-6020 | Wages - Part-Time | \$104,600.00 | \$109,830.00 | \$109,830.00 | 5% increase |
| 7 | | Part-Time Wages | \$102,334.00 | \$107,450.70 | \$107,450.70 | 5% increase |
| 8 | | Maintenance | \$2,266.00 | \$2,379.30 | \$2,379.30 | 5% increase |
| 9 | 003-410-6143 | Iowa RC - City Share | \$2,000.00 | \$3,000.00 | \$3,000.00 | |
| 10 | 003-410-6210 | Dues & Memberships | \$5,613.00 | \$5,363.00 | \$6,800.00 | Rotary & ILA Dues - \$1350, Print Periodicals \$2600, Online databases/streaming \$2850 |
| 11 | 003-410-6230 | Training | \$300.00 | \$300.00 | \$300.00 | Monthly in-house staff development supplies, expenses, trainers. Supplemented by \$500 in Library Friends dollars. |
| 12 | 003-410-6240 | Meetings/ Conferences/Miles | \$1,000.00 | \$7,000.00 | \$7,000.00 | ILA Conference - 2 days, 3 people \$1000; #2 - National Conference 3 people \$1800 registration, \$2200 3 tickets, \$1400 hotel, \$600 food and transportation during stay \$6000 total + \$1000 ILA Conf. |
| 13 | 003-410-6310 | Contract Repair & Maintenance | \$2,800.00 | \$3,500.00 | \$4,000.00 | Geothermal, sprinkler system, door lock issues, and other repairs |
| 14 | 003-410-6320 | Grounds Operation/Maint | \$600.00 | \$600.00 | \$750.00 | Snow Removal \$500, General Maintenance \$250 |
| 15 | 003-410-6371 | Electric/Gas Utilities | \$17,500.00 | \$18,500.00 | \$18,500.00 | \$19,670 in 2019-20, \$15,309 in 2020-21, \$17,057 in '22 |
| 16 | 003-410-6373 | Communications (Phone/Internet) | \$3,730.00 | \$3,730.00 | \$3,730.00 | Internet, phone, cable services |
| 17 | 003-410-6399 | Other Maintenance/Repair | \$3,090.00 | \$3,000.00 | \$4,000.00 | Geothermal Filters \$2000, Light Bulbs and Ballasts \$800, General Maintenance \$1200 |
| 18 | 003-410-6408 | Property and Casualty Insurance | \$8,900.00 | \$10,615.00 | \$15,011.00 | \$7,496.73 in 2017-18; \$8,369.68 in 2018-19; \$9,291 in 2019-20; \$7,011 in 2020-21; \$8,271 In 2021-22; \$10,108 In 2022-23 15% increase recommended |
| 19 | 003-410-6409 | Janitorial | \$23,800.00 | \$24,800.00 | \$26,000.00 | Cleaning Services, window cleaning, carpet cleaning |
| 20 | 003-410-6414 | Printing and Publishing | \$2,000.00 | \$2,500.00 | \$3,000.00 | Job advertisements, publicity & marketing for events and services |

| | Account # | Expenses | Budget 2024 | Budget '25 | Budget '25 #2 | |
|----|--------------|----------------------------|---------------------|---------------------|---------------------|---|
| 21 | 003-410-6419 | Computer Expense | \$8,150.00 | \$11,275.00 | \$12,500.00 | Includes automated catalog and checkout program \$3500, alarm system \$300, Deep Freeze Security Software (cloud-based) \$895, time management software \$500, Patron Counter \$200, SPOT Global Print - \$395, service for hotspots -\$2510 , mobile app \$2,650 (\$500 more from IPLF), WinZip \$170, QR Code Generator \$180, LibraryAware \$1,200 |
| 22 | 003-410-6490 | Professional Services | \$75.00 | \$75.00 | \$75.00 | |
| 23 | 003-410-6499 | Other Contractual Services | \$0.00 | \$0.00 | \$0.00 | |
| 24 | 003-410-6502 | Library Books | \$30,500.00 | \$31,000.00 | \$35,000.00 | Amount needed to maintain current collection status. Working with consultant to maximize dollars. Supplemented by \$9,000 plus from library foundation/friends |
| 25 | 003-410-6504 | Office Equipment | \$250.00 | \$250.00 | \$250.00 | |
| 26 | 003-410-6506 | Office Supplies | \$4,400.00 | \$4,600.00 | \$5,000.00 | Materials processing supplies, paper, bookmarks |
| 27 | 003-410-6507 | Operating Supplies | \$2,800.00 | \$2,800.00 | \$2,800.00 | Paper towels, toilet paper, garbage bags, basic operational |
| 28 | 003-410-6508 | Postage & Shipping | \$4,000.00 | \$4,000.00 | \$5,500.00 | 2 newsletters at about \$2500 each, general postage expenses |
| 29 | 003-410-6510 | Safety Supplies | \$100.00 | \$100.00 | \$100.00 | |
| 30 | 003-410-6530 | Programming | \$8,900.00 | \$9,400.00 | \$9,400.00 | More than \$8,000 Library Foundation/Friends of the Library Funds supplement these programming dollars. |
| 31 | 003-410-6531 | Video Recordings | \$3,750.00 | \$3,500.00 | \$4,000.00 | DVDs are a high-demand checkout item in our collection. |
| 32 | 003-410-6532 | Audio Recordings | \$4,000.00 | \$3,500.00 | \$3,750.00 | Purchase fewer audios on CD, but an increased number of Vox books (books with built-in audio) for children. |
| 33 | 003-410-6536 | eBooks | \$6,500.00 | \$7,000.00 | \$7,500.00 | Usage has increased for ebooks. Downloadables are purchased for a year or for 26 uses. Goal is to cut wait times by purchasing more "advantage" copies for our library. Need to maintain the currency of this collection for convenient use by citizens. Supplemented by \$2,000 plus in library foundation funds. |
| 34 | 003-410-6537 | Audiobooks | \$4,500.00 | \$5,000.00 | \$5,500.00 | This line item is for downloadable audiobooks. Reduce wait times by purchasing more "advantage" copies of the downloadable audios. |
| 35 | | Total Expenses | \$440,063.00 | \$470,602.60 | \$488,660.60 | |
| 36 | | | 1.37% | 6.94% | 11.04% | |

| | Account # | Revenues | Budget 2024 | Budget '25 | Budget '25 #2 | |
|----|-----------------------|---|--------------------|---------------------|---------------------|--|
| 37 | 003-410-4440 | Direct State Aid | \$5,000.00 | \$5,000.00 | \$5,000.00 | |
| 38 | 003-410-4465 | County | \$40,000.00 | \$40,000.00 | \$41,000.00 | Small increase in '24 |
| 39 | 003-410-4470 | 28E Funds | \$6,250.00 | \$5,500.00 | \$7,000.00 | Contracts with Quasqueton, Stanley, Hazleton |
| 40 | 003-410-4500 | Charges/Fees for Services | \$5,000.00 | \$5,000.00 | \$2,500.00 | |
| 41 | 003-410-4705 | Donations | \$200.00 | \$200.00 | \$200.00 | |
| 42 | 003-410-4755 | Concessions - Recreation | \$75.00 | \$75.00 | \$75.00 | |
| 43 | 003-410-4765 | Fines/Book Charges | \$1,400.00 | \$1,400.00 | \$1,400.00 | We are primarily fine free. The revenue is for fees for damaged or lost items, or for fines from hotspots and sports equipment. |
| | | Total Revenue | \$57,925.00 | \$57,175.00 | \$57,175.00 | |
| 44 | Capital Outlay | | | | | |
| 45 | 323-410-6727 | Capital Outlay - Equipment | \$17,000.00 | \$14,000.00 | \$14,000.00 | \$10,000 replace server, \$4,000 computers and equipment |
| 46 | 323-410-6770 | Capital Outlay/Building | | \$68,000.00 | \$68,000.00 | Asphalt shingles - \$50,000 (10-15 years of life/10 year warranty), Steel shingles - \$68,000 (25+ years of life & 20 year all-inclusive warranty, 50 year pro-rated warranty) |
| 47 | | Total Capital Equipment | \$17,000.00 | \$82,000.00 | \$82,000.00 | |
| 48 | Summary | | | | | |
| 49 | | Revenues from other sources | \$57,925.00 | \$57,175.00 | \$57,175.00 | |
| 50 | | City (2023 budget w/out CIP minus revenues) | \$382,138.00 | \$413,427.60 | \$431,485.60 | |
| 51 | | City (2023 budget with CIP minus revenues) | \$399,138.00 | \$495,427.60 | \$513,485.60 | |
| 52 | | Total Expenditures | \$457,063.00 | \$552,602.60 | \$570,660.60 | |
| | | | -0.49% | 120.90% | 124.85% | |
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