



CITY OF INDEPENDENCE SPECIAL EVENT APPLICATION

In order to determine if an event requires special planning by the City of Independence, this application must be completed and submitted to the City Clerk/Treasurer thirty (30) days prior to the event in its entirety before any City property can be utilized.

INITIAL INFORMATION (Please Print)

Name of Event: Celebrate Indee

Date of Event: 7/2/25 - 7/4/25 Location: Riverwalk Park

Starting Time: 7/2/25 3pm Ending Time: 7/4/25 11:30pm Setup Time: 7/2/25 Am

If event is more than one day, please list additional dates and times below. If more room is needed, please attach a separate piece of paper listing additional dates and times.

Day 2: 7/2/25 setup

Day 3: 7/3/25 event day 1

Day 4: 7/4/25 event day 2

Day 5: 7/5/25 RAIN fireworks day

Contact Person #1: Juan Rodriguez

Phone Number: 319-610-0117 E-mail: JuanRod40@gmail.com

Contact Person #2: Travis McBride

Phone Number: 319-939-0119 E-mail: TravisMcBride@gmail.com

Type of Event:

☐ Ceremony ☐ Race Event ☒ Other _____

☐ Company Activity ☐ Fundraiser _____

☐ Bike Event ☐ Cultural Event _____

Event Description: 4th of July celebration

Map of Proposed Special Event Area is **required** and must be attached to this application. The map should show where all features associated with the Special Event will be located.

Map attached: ☒ YES ☐ NO

If required for the special event, a listing of requested street or alley closures must be listed.

Street or Alley to be closed	Beginning Point	Ending Point	Date(s)	Hours of Closure
Sewer under different cover				

Applicant acknowledges that approval of this request is subject to any requirements imposed by the Police Chief to ensure the effective closure of the streets and maintain necessary safety measures will be followed.

INSURANCE

Applicants are required to furnish a Certificate of Insurance on fully paid comprehensive public liability and property damage insurance from a licensed broker, protecting the City of Independence, its officials, and employees from any and all claims which may result from or in connection to the special event. **The City of Independence must be named as "Additional Insureds" on the certificate.** The Certificate of Insurance must be received by the City Clerk/Treasurer at least ten (10) days prior to the special event. The Certificate of Insurance may also be attached to the application.

The liability insurance limits shall not be less than the following:

- General Aggregate \$2,000,000
- Products-Completed Operations Aggregate \$2,000,000
- Personal & Advertising Injury \$1,000,000
- Each Occurrence \$2,000,000
- Fire Damage (any one fire) \$2,000,000
- Medical Expenses (any one person) \$5,000

USE OF CERTAIN MOTORIZED VEHICLES

The City of Independence prohibits the use of certain motorized vehicles on city streets/property except by special permission of the Mayor. Please indicate if any of the vehicles from the list below may be used during the special event. Please also indicate quantity and model of vehicles. If approved, these vehicles that may be used may be subject to the liability insurance coverage of the event sponsor.

☐ ATV (All Terrain Vehicles)

☒ Golf Carts

1996 Yamaha

☐ Off-Road Utility Vehicles

☐ Snowmobiles

EXCLUSIONS FROM REGULAR LICENSING REQUIREMENTS

An applicant may request the City Council to consider a temporary limitation by the City for the issuance of Peddlers, Solicitors, and Transient Merchants Permits. This request may ask the Council to consider limiting the area in which such licenses are issued during the time period approved for the Special Event. In considering this, the City Council must recognize in a separate Resolution, the City-wide interest in promoting the Special Event and in limiting the issuance of Peddlers, Solicitors, and Transient Merchants Permits. If the applicant so desires, such a request should also be attached to this application for the City Council's consideration.

I have completed the Special Event Application. I understand the conditions under which it is issued and agree to comply with these conditions for this event.

Applicant Printed Name: Juan Rodriguez

Applicant Signature: Juan Rodriguez

Date: 2-26-2005

INTERNAL OFFICE USE ONLY

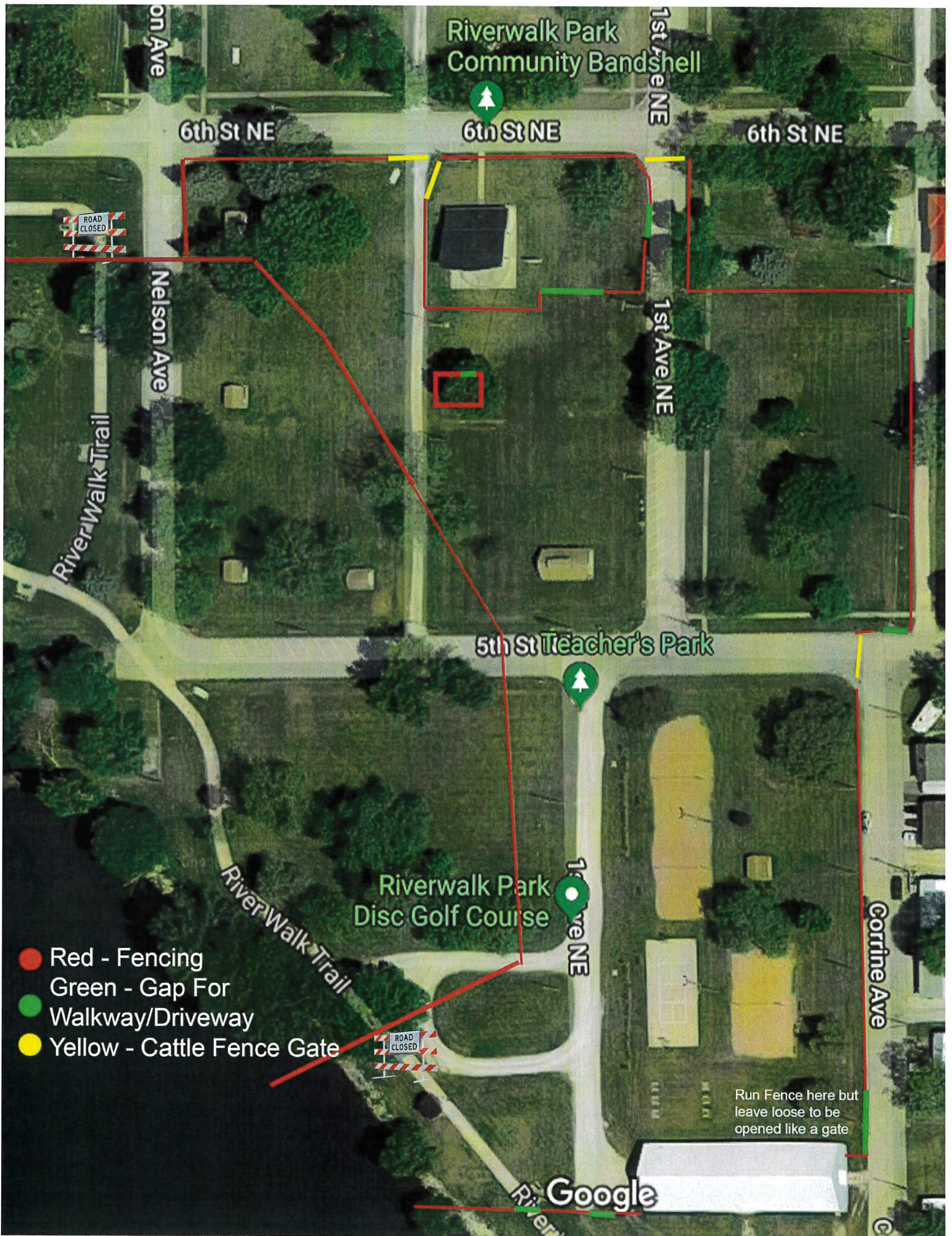
DEPARTMENT REVIEW

All affected departments are to review the application and provide written comments for the City Clerk/Treasurer to compile and submit to the City Council and applicant prior to the City Council meeting where the event will be up for consideration.

Department	Comments attached (Yes/No/NA)
Police	OKay 4/8/25
Fire	OKay 4/8/25
Streets	OKayed 3/26/2025
Parks & Recreation	OKay 4/8/25

REQUIREMENT CHECKLIST

REQUIREMENT	DATE RECEIVED/ACTION TAKEN
Application Submittal Date	March 20, 2025
Map Submitted	March 27, 2025
Certificate of Insurance Submitted	in process
Department(s) Reviewed	Sent March 26, 2025
Council Reviewed	4/14/25
Council Approval	
Permit Issued	



- Red - Fencing
- Green - Gap For Walkway/Driveway
- Yellow - Cattle Fence Gate

Run Fence here but leave loose to be opened like a gate



"4th of July"

March 20, 2025

City of Independence
331 1st Street E.
Independence, Iowa 50644

The Independence Day Celebration Committee, in support of the 2025 festivities requests closing, restricted traffic flow and 'No Parking' zones for the following avenues and streets from 6:00 a.m. Wednesday July 2 through dusk the evening of Saturday July 5:

- Closings:
 - 5th Street NE at Corinne west to the river
 - 1st Avenue NE south from 5th Street to 6th Street
 - Nelson Avenue NE south from 5th Street to 6th Street
- Restricted Traffic Flow (residents only):
 - 5th Street NE from 2nd Avenue NE to Corinne Avenue NE
 - Corinne Avenue NE south from 5th Street to 3rd Street
- No Parking:
 - North side of 5th Street NE from 2nd Avenue to Corinne Avenue NE
 - West side of Corinne Avenue from 5th Street to 3rd Street NE
 - North side of 6th Street NE from 2nd Avenue NE to Nelson Avenue NE
 - South side of 6th Street NE from 1st Avenue NE to Nelson Avenue NE
 - East and west side of Nelson Avenue NE from 6th Street NE north 150 feet towards 7th Street NE

Your favorable consideration of this request is greatly appreciated.

Cordially,
Juan Rodriguez
Independence Day Celebration Committee

cc Police & Streets Department

*Independence Celebration Committee, Inc – 4th of July
P.O. Box 366 Independence, Iowa 50644*



331 1st Street East
Independence, IA 50644

APPLICATION FOR FIREWORKS PERMIT

Applicant: Celebrate Indee Phone: 319-610-0117

Address: Po Box 366 Indee IA 50644

Organized Group Name: Celebrate Indee Phone: 319-610-0117

Address: Po Box 366

Date/Time of Display: 7/4/25 10pm or 7/5/25 10pm (Rain date)

Rain Date/Time of Display: 7-5-25

Location of Display: Riverwalk Park

Operator: Scott Anderson Phone: 319-240-8512

Address: 3145 Dugan Ave Brandon IA 52210-9763

Attach copies of valid driver's license for applicant and operator unless they are the same.

Operator's Qualifications (Copy of proof MUST be attached)

1. Pyrotechnic Guild International, Inc. certification
2. Other formal fireworks safety training. Please specify:

Insurance Coverage (Attach ORIGINAL certificate of insurance)

Company Name: Lloyds

Policy Number: _____ Coverage Amount: _____

Risk Manager: _____

Fire Prevention Measures: _____

I, Juan Rodriguez, hereby affirm that I have read the City of Independence Fireworks Permit Ordinance; that I understand the terms of the attached Code of Ordinances of the City of Independence, Iowa

Further, I specifically agree to protect, defend, and hold City of Independence, Iowa, its officers, and employees, and the Fire Chief who signs this application harmless from any and all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

Signature of Applicant: Juan Rodriguez
Date: 2-26-2025

This application (is) (is not) approved by the City Council of Independence, IA on the _____ day of _____, 20____.

Mayor: _____
Date: _____

I, _____, being Fire Chief of the City of Independence Fire Department, do hereby approve the location and fire prevention of this Fireworks display.

Fire Chief: _____ Date: _____

\$_____ Fee Paid Cash Check Money Order

PLEASE NOTE: This application must be completed and returned to the City of Independence, City Hall not less than fourteen (14) days in advance of the date of the display. The City of Independence sells these permits only to qualified operators with a pyrotechnic certification for a fee of \$10.00. All documentation must be provided accurately or the application will be rejected by City Council of Independence, Iowa