



CITY COUNCIL WORK SESSION MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager
FROM: Brett Soukup, Airport Manager
DATE OF MEETING: April 1, 2024
ITEM TITLE: Department Report - Airport

Fuel Sales Update

- 100LL – 600 gal
- Jet A – 512 gal.

- Grounds:
 - We pushed a little bit of snow.
 - I did start doing some rolling in the yard when the weather was a little bit nicer.

- Equipment:
 - Changed the oil on the 7130 John Deere tractor and the fuel filters. I took the tractor up to the street shop and re-welded the drawbar and the muffler housing.
 - We have taken the snow blower off for the season.
 - I pulled out the big lawnmower so we could start looking it over for the year.

- Miscellaneous:
 - Pella delivered the window sashes. Two different window sashes have deteriorated over time due to bad seals. We are working on painting one of them and staining the other one. When the weather straightens up, we will be getting them put in place.
 - The fencing crew came out and fixed the fence on the North apron. The plans called for all the posts to have concrete in the bottom of them, a bottom tension wire, and a ground wire.
 - Fire extinguisher annual inspection. We had to replace three smaller fire extinguishers this year.