



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA – City Manager

FROM: Susi Lampe, CMC, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

DATE OF MEETING: December 8, 2025

ITEM TITLE: Dec. 22nd City Council Meeting Cancellation

BACKGROUND:

In years past, the Council has cancelled the second meeting in December.

DISCUSSION:

Due to the Christmas Holiday falling on Wednesday, December 24th, and Thursday, December 25th, this does not impact the timing of the normal meeting that would be held on Monday, December 22nd. In past years, Council has voted to cancel this meeting so that Council and Staff alike can spend additional time with their families around the Holiday. If there are any checks that would need to be paid in order to avoid late fees/interest, those checks would be issued accordingly.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of **encouraging a supportive environment for businesses, workforce, and economic development**. This item helps achieve that vision by cancelling a meeting so the Council and Staff can spend additional time with their families around the Holiday.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

Staff recommends a motion to cancel the regularly scheduled City Council Meeting on Monday, December 22, 2025.