



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA – City Manager

DATE OF MEETING: December 8, 2025

ITEM TITLE: Public Hearing to review the State Revolving Fund loan application and to make public the environmental information document and the City's project plan

BACKGROUND:

As part of the SRF environmental review process, a public hearing is required to allow concerned citizens to come forward with any concerns about the potential environmental impact of the project. The City is required to provide a public notice **at least 30 days in advance of the hearing** and this notice must also be published 30 days before the hearing date. Two weeks before the hearing date, the City will receive a copy of the Environmental Information Document from the state to be used at the hearing.

On October 27, 2025, City Council set the public hearing date for this item. This allowed the notice to be published at least 30 days in advance as required.

DISCUSSION:

No discussion is necessary as this item is for the Public to present comments and concerns about the project.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of **supporting and enhancing City infrastructure** and **promoting and encouraging community involvement and engagement**. This item helps achieve that vision by engaging the community to express their thoughts about the project.

FINANCIAL CONSIDERATION:

There will be a publication cost as determined by the Independence Bulletin Journal. This has been budgeted during the normal budget process for Fiscal Year 2026.

RECOMMENDATION:

Staff recommends that the Mayor hold a public hearing by stating, "Pursuant to the agenda, I will now convene a public hearing to review the State Revolving Fund loan application and to make public the environmental information document and the City's project plan." After comments are heard, the Mayor must state, "I will now close the public hearing, and the City Clerk shall note all comments in the record."