

FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION CHECKLIST

Please attach the following documents with your application.

- ☒ Sponsor Identification Sheet for the Airport
- ☒ Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet
- ☒ Five-Year CIP
- ☒ Long-Range Needs Assessment
- ☐ Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- ☒ Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- ☐ Verification of completed land acquisition or signed purchase agreement
- ☒ Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- ☐ If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- ☐ If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- ☐ If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- ☐ For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
 - 1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
 - 2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
 - 3) Justification for the project.
- ☒ System for Award Management (SAM) registration is up to date (www.sam.gov)

Please e-mail this form with supporting documents identified in the checklist to shane.wright@iowadot.us.

Attn.: Program Manager
Aviation Bureau
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010

E-mail: shane.wright@iowadot.us
FAX: 515-233-7983
Phone: 515-239-1048

AIRPORT SPONSOR IDENTIFICATION SHEET

***** PLEASE ONLY SUBMIT IT YOU HAVE CHANGES FROM PREVIOUS YEAR. *****

Airport Name: Independence Municipal Airport

Airport sponsor(s) Name: City of Independence

Contact Person: Brett Soukup

Title: Airport Manager

Email Address: bsoukup@independenceia.gov

Physical Mailing Address: 331 1st Street E.

P.O. Box (if applicable): _____

City: Independence

State: Iowa

ZIP Code: 50644

Phone: (319) 334-2780

U.S. Congressional District Number: 1

Tax Identification Number: 42-6004793

Dun and Bradstreet Number (DUNS): 050888643

You **must** have a current System for Award Management (SAM) registration to receive a grant.
Register at: <https://www.sam.gov>.

Please email (PDF) your completed preapplication, Capital Improvement Program (CIP), long-range needs assessment, signed CIP data sheets, and all supporting documents to your state agency and Federal Aviation Administration planner at Junior.E.Lindsay@faa.gov or Joshua.W.Peters@faa.gov.

FIVE-YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP)

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Independence Municipal, IIB, Independence, Iowa

Prepared by: Bolton & Menk, Inc.

Sponsor's E-mail: bsoukup@independenceia.gov

Date Prepared: 12/8/2025

Sponsor's Signature: _____

Sponsor's Phone: (319) 334-2780

Printed Name: Matthew R. Schmitz

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2028	Airport Master Plan/ALP	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	203,250.00 111,750.00 35,000.00 350,000.00
2029	Rehabilitate Runway (Joint Sealing, Crack Sealing & Patching) LCD 2007 & 2008 <i>Combine with other rehabilitation projects into a single funded FAA project - discretionary funded from FAA.</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	360,000.00 40,000.00 400,000.00
2029	Rehabilitate Parallel Taxiway (Joint Sealing, Crack Sealing & Patching) LCD 2009 <i>Combine with other rehabilitation projects into a single funded FAA project - A small portion discretionary funded from FAA.</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	315,000.00 35,000.00 350,000.00
2029	Rehabilitate Apron Pavement (Joint Sealing, Crack Sealing & Patching) LCD 2007, 2008 & 2010 <i>Combine with other rehabilitation projects into a single funded FAA project - Utilizes available entitlement funding.</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	300,000.00 33,333.00 333,333.00
2031	Hangar Improvements	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	300,000.00 300,000.00 1,400,000.00 2,000,000.00

**LONG-RANGE NEEDS ASSESSMENT
YEARS SIX TO 20**
Attach additional sheets if necessary.

Airport name Independence Municipal Airport

Estimated FY	Description of project	Funding source	Total estimated cost
	Wildlife Fencing	Federal \$ IIJA \$ State \$ Local \$ Total \$	
		Federal \$ IIJA \$ State \$ Local \$ Total \$	
		Federal \$ IIJA \$ State \$ Local \$ Total \$	
		Federal \$ IIJA \$ State \$ Local \$ Total \$	
		Federal \$ IIJA \$ State \$ Local \$ Total \$	

FEDERAL AVIATION ADMINISTRATION

CIP DATA SHEET

CAPITAL IMPROVEMENT PROGRAM (CIP)

AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
Airport Name, LOCID, City, State:	Independence Municipal, IIB, Independence, Iowa		
AIP Project Type:	Airport Master Plan Update		
Local Priority:	1 - Very High	Fed. Share (AIP):	\$ 203,250.00
FFY Requested:	2028	Fed. Share (IIJA):	\$ 110,250.00
NEPA Determination:	See Below	State Share:	\$ 0
Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing (on a separate sheet) that clearly identifies the scope of the project.		Local Share:	\$ 35,000.00
		Total Project Cost:	\$ 350,000.00
<p>Project Description: The purpose of this project is to update the Master Plan and Airport Layout Plan to identify future development projects.</p> <p>Justification: The current Mater Plan was completed in April 2014 and all major improvements have been completed. The sponsor should undertake a new master plan in order to re-assess ultimate airport needs as well as ensure that based on updated guidance, the improvements desired are feasible.</p> <p>ALP Verification: Not Applicable.</p> <p>NEPA Categorical Exclusion or Date of Environmental Determination: The proposed improvements are CE per FAA Order 1050.1g paragraphs B-2.1.p.</p> <p>Clear Approaches per FAA AC 150/5300-13 and FAA Order 8260.3: Approaches are clear.</p> <p>Property Ownership: All land needed for this project is currently owned by the airport as shown in the current exhibit</p>			
SPONSOR SIGNATURE BLOCK			
Signature:		Date:	12/8/2025
Printed Name:	Matthew R. Schmitz	Title:	City Manager
Phone Number:	(319) 334-2780	Email:	bsoukup@independenceia.gov



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AIRPORT MASTER PLAN UPDATE

		TOTAL	Federal	90%	State	0%	Local	10%
PLANNING/ENGINEERING	\$	342,000.00	\$	307,800.00	\$	-	\$	34,200.00
GRANT ADMINISTRATION	\$	8,000.00	\$	7,200.00	\$	-	\$	800.00
ESTIMATED CITY ADMINISTRATION	\$	-	\$	-	\$	-	\$	-
AIRPORT MASTER PLAN UPDATE	\$	350,000.00	\$	315,000.00	\$	-	\$	35,000.00