



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA – City Manager

**FROM:** Brett Soukup – Airport Director

**DATE OF MEETING:** December 8, 2025

**ITEM TITLE:** AVfuel Proposal Approval – Independence Municipal Airport

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### BACKGROUND:

The Airport Board discussed the AVfuel proposal at the December 3<sup>rd</sup> Airport Board meeting. Board members reviewed the positive aspects of partnering with AVfuel and how this partnership could benefit the airport's operations. Key points from the discussion included:

- AVfuel's branding and partnership could assist the airport in acquiring essential equipment outlined in the proposal.
- AVfuel has offered to help purchase a new (QTPOD) credit card reader out at the fuel farm for the fuel system and a fuel monitoring system for the underground fuel tanks. The city would only be responsible for installation costs. Portions of the underground monitoring system have been budgeted for over the past 3 years.
- The board considered the proposal highly beneficial due to AVfuel's online system, which would allow credit card processing at the airport at no cost to the city.
- The proposal includes a seven-year commitment.

### DISCUSSION:

The city currently utilizes AVfuel for aviation fuel supply at Independence Airport. As the existing agreement approaches renewal, the city has been evaluating future operational needs and improvements for fueling services. The airport board recognizes that AVfuel's proposal could provide both operational efficiencies and updated equipment without significant expenditure from the city's day-to-day budget.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of **supporting high-quality City services**. This item helps achieve that vision by proceeding with a strategic opportunity to enhance airport operations while leveraging AVfuel's support for equipment upgrades.

### FINANCIAL CONSIDERATION:

Partnering with AVfuel is considered the most financially responsible option, as it allows the city to update equipment with minimal local investment. The city's financial obligation would be limited to installation costs. We believe the previously budgeted costs for upgrading the underground monitoring system would cover the costs of installation of this equipment.

### RECOMMENDATION:

Staff recommends that the City Council approve the Airport Board's recommendation and authorize the City Manager to proceed with entering into an agreement with AVfuel as outlined in the proposal.