



CITY COUNCIL WORK SESSION MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager and Susi Lampe – Assistant City Manager / City Clerk / Treasurer

DATE OF MEETING: December 2, 2024

ITEM TITLE: Finance Software Transition

DISCUSSION:

gWorks has informed us that we have until the end of 2025 to start the conversion to their new cloud-based version. We believe if we have not started the transition by then, they will no longer support the on-premise version of our software.

With that in mind, Staff has started reviewing other options. To date, the Edmunds GovTech proposal attached seems to be the best option to move forward, given the known costs of other software products available on the market.

In the calendar year 2023, we paid \$13,584 for gWorks. In the calendar year 2024, we paid \$21,357.00, an increase of \$7,773 or 57.22%. The attached proposal outlines a complete first-year cost of \$47,500; however, annual costs are \$26,750. Given gWorks' new pricing, moving to Edmunds—a fully developed, tested product with users throughout the United States—is an increase of only \$5,393.00. The additional costs for gWorks for this year were amended in Budget Amendment #1. Funds from additional revenue for interest and property taxes received were used to offset the increased IT line item that pays for this software.

Staff would like to start this transition as soon as possible and split the additional costs between existing funds allocated within the CIP for City Hall and the remaining costs to be budgeted for in FY2026 within the IT line item. Budget authority for the initial payment would be allocated during Budget Amendment #2, which is planned for early spring.

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.