



CITY COUNCIL WORK SESSION MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: December 2, 2024

ITEM TITLE: Tenant Transition from Business to GCC – Office 365

DISCUSSION:

As Staff had been discussing new requirements for two-factor authorization within the Police Department (a new mandate from the FBI) it was noted that our current email system (Office 365), which is cloud hosted, is hosted on the General Business side of Microsoft. To be compliant with Criminal Justice Information Systems (CJIS) regulations for the Police Department, we should be hosted within the Government Computing Cloud (GCC) side of Microsoft. To complete this transition, an outside vendor would be needed, and I contacted Dell to discuss that process. They connected me with Team Venti, who is a partner of theirs that does this type of work. A proposal is attached for the work for discussion by the Council. This would include the migration of all email accounts to the GCC system, as well as the other parts of Office 365 such as Teams.

As part of this transition, we will be moving from the independenceia.org domain to the independenceia.gov domain which is not yet a requirement, but is strongly suggested by the Federal Government for local governmental entities. We will still maintain the .org domain and will be able to receive email using those addresses when this work is complete.

During Budget Amendment #1, I asked ACM/CCT Lampe to move \$12,000 from legal services to the IT line item to support this project. The current proposal is for \$10,509 and is attached for review.

RECOMMENDATION:

Staff recommends discussion of this topic. No action is needed at this meeting, as any decision items needed would be brought forward to a City Council meeting for approval.