



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: May 28, 2024

ITEM TITLE: Change Order #27 for the Independence Façade Phase 1 Project

BACKGROUND:

The Downtown Façade Phase 1 Project was originally started in March of 2022 to repair and improve the facades of businesses that elected to participate in the program.

DISCUSSION:

This change order is to remove the remaining contingency funds from the City's portion of the COVID Façade Project to cover additional expenses for the Façade Phase 1 Project at 217 1st Street E.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

FINANCIAL CONSIDERATION:

The additional funds needed to perform this work may draw the Project Fund negative – depending on final project costs, but future Local Option Sales Tax monies that are received will offset that negative balance for the project.

RECOMMENDATION:

Staff recommends a motion to approve Change Order #27 for the Independence Façade Phase 1 project with an increase to the contract in the amount of \$483.55 and to authorize the City Manager to sign the Change Order.