



## CITY COUNCIL MEMORANDUM

---

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** June 10, 2024

**ITEM TITLE:** Resolution to replace the resolution that approved new building permit fee schedule

---

### **BACKGROUND:**

This was discussed at the June 3, 2024, City Council Work Session.

### **DISCUSSION:**

Staff have been requested to examine options for fees related to people working without a building permit within the City. After a conversation with the City Attorney, we have come up with an additional statement on the fee schedule (attached) stating, "All applicable fees **for non-emergency work** shall be doubled if the permit is applied for after construction begins". This language has been approved by the City Attorney as we cannot call this a penalty and comply with Iowa law. For reference, the portion added in red was added after this was discussed at the Work Session.

Attached is the updated fee schedule with the language included and a resolution to be considered.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by ensuring that the viability of the Building Permit program continues.

### **FINANCIAL CONSIDERATION:**

There is no financial cost to the City for this change in fees, but it may increase revenues for the City related to Building Permits.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the resolution repealing and replacing resolution 2023-104, which updated the fees for building permits for the City of Independence, Iowa.