



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Travis Foley – Utilities Director

**DATE OF MEETING:** June 23, 2025

**ITEM TITLE:** Excavator – Authorization for Purchase

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### **BACKGROUND:**

During the FY2026 budget process, the Utilities Department requested to purchase an excavator similar to the Street Department's excavator.

### **DISCUSSION:**

We have gotten a quote from Star Equipment LTD for the supply of a Takeuchi TB240-CR Hydraulic Excavator, which matches the same type as the Street Department currently has. This would enable us to share attachments and parts, making maintenance easier since they are very similar machines. Because of this, the City Manager and I believe that sole-sourcing this purchase is the best course of action.

Additionally, because competitors' machines are heavier, it would require different equipment to transport this machine, resulting in additional costs.

Although this purchase is budgeted for FY2026, the total price exceeds \$50,000. Because of this, the City Manager will require Council approval to sign the attached quotation, which shows a total cost of \$54,445.00.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of supporting high-quality City services. This item helps achieve that vision by allowing for both the redundancy of equipment within City Departments and empowering the Utilities Department to perform more work in-house, rather than hiring contractors to do the job.

### **FINANCIAL CONSIDERATION:**

This item is included in the budget for FY2026 for the Utilities Department, with a portion allocated from Water and another portion from Sewer.

### **RECOMMENDATION:**

Staff recommends a motion to authorize the City Manager to move forward with this purchase.