



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Brett Soukup Airport Manager

**DATE OF MEETING:** May 13, 2024

**ITEM TITLE:** Craig Schutte Memorial

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### **BACKGROUND:**

The Schutte family has contacted me about wanting to put a memorial at the airport in honor of Craig Schutte. The family wants to put a bench with a plaque with Craig's name on it in his memory. This memorial would be best suited just outside the door that goes out to the airfield where everyone who flies in and out will have an opportunity to see it. During the May Airport Board Meeting, the board discussed this item and recommended that the Council approve this request.

### **DISCUSSION:**

The Schutte Family would be allowed to place this bench with a plaque on the south side of the Main Terminal Building with Council Approval. Once this item is approved, I will reach out to the family to assist as they work to order and install the bench, etc.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by allowing a family to honor an individual with a memorial.

### **FINANCIAL CONSIDERATION:**

This will be funded with the memorial money from the family, so there will be no initial cost to the City.

### **RECOMMENDATION:**

Staff recommends a motion to authorize the Schutte Family to install a bench with a plaque on the South side of the main terminal building at the airport and to authorize the Airport Manager to assist with this project.