



**CITY OF INDEPENDENCE  
AIRPORT BOARD  
MEMORANDUM**

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**TO:** Airport Board  
**FROM:** Brett Soukup, Airport Director  
**DATE OF MEETING:** December 3, 2025  
**ITEM TITLE:** Report – (December 3<sup>rd</sup> Airport Report)

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**Fuel Sales**

- **100LL:** 575 gallons
- **Jet A:** 196 gallons

**Equipment**

- The John Deere tractor has a check-engine light on. We are working on obtaining a new sensor and hope this resolves the issue.
- The dump truck has been outfitted with the plow and is nearly ready for snow operations.
- Service work on equipment will begin in the coming weeks, including:
  - Routine maintenance on the big tractor
  - Routine maintenance on the small mower
  - A full inspection and servicing of the large mower, including wheel bearings and belts

**Miscellaneous**

- A student from Jesup High School spent a few hours onsite learning about airport operations. He is interested in becoming a pilot and/or airport manager, and we provided a tour and a discussion of airport functions.
- The big hangar has been leased to a transient aircraft, which is an excellent opportunity during this time of year to offer additional services.
- We received the FAA "GO" letter to begin work on assembling specifications for the tractor project. As part of this process, we were required to issue a Request for Qualifications (RFQ) for selecting a qualified engineering firm.