



**City of Independence
Airport Board
MEMORANDUM**

TO: Airport Board
FROM: Brett Soukup, Airport Director
DATE OF MEETING: June 4, 2025
SUBJECT: FBO Lease Update

BACKGROUND:

At the May 7, 2025, Airport Board Meeting, the Board held a discussion regarding the future direction of the Fixed Base Operator (FBO) at the Independence Municipal Airport, including considerations for the current lease terms.

A key topic of discussion was a proposed restructuring, where P&N would scale back operations from a full-service FBO to solely flight training. In conjunction with this, the mechanic services would be separated from P&N and placed under a separate lease agreement with Streeter Flying Service.

The Board also considered whether to issue a Request for Proposals (RFP) for both flight instruction and mechanic services to allow for open competition and broader community input.

Staff—including both the Airport Director and the City Manager—maintain the position that issuing RFPs for these services is in the best interest of the City and the Airport. Doing so would ensure transparency, competitiveness, and the continued high-quality provision of services.

This topic will be discussed at the city council work session on June 2, 2025, to obtain the council's input.

RECOMMENDATION:

Staff recommends that the Airport Board continue discussion of this topic and provide direction on whether to proceed with preparing RFPs for flight instruction and mechanic services. Any formal action or approval on this matter will require City Council authorization.