



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, CMC, IaCMC, IaCFO – Assistant City Manager/City Clerk/Treasurer

**DATE OF MEETING:** September 22, 2025

**ITEM TITLE:** FY2025 Street Finance Report

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**BACKGROUND:**

This is the annual report that needs to be submitted to the Iowa Department of Transportation that shows how Road Use Tax funds were used for the previous fiscal year. This report needs to be submitted by December 1<sup>st</sup> each year to ensure that the City is able to continue to receive Road Use Tax funds from the State of Iowa each month per the required section of the State of Iowa Code Chapter 312.14.

**DISCUSSION:**

Council action is not legally required; however, the City has a practice of passing a Resolution for the submission of the Street Finance Report.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of promoting and encouraging community involvement and engagement. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

There is no financial consideration for this item other than the City Clerk's time to prepare the report.

**RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the Fiscal Year 2025 Street Finance Report resolution, and to authorize the Assistant City Manager/City Clerk/Treasurer to submit the report to the Iowa DOT.