



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: September 22, 2025

ITEM TITLE: Change of Date for October City Council Work Session

BACKGROUND:

The City Council's October Work Session is scheduled for October 6, 2025, at 5:30 p.m. This memo addresses a scheduling conflict, as the Mayor will be out of town on the specified date.

DISCUSSION:

To ensure the full council and the Mayor are present for discussions, Staff suggests moving the meeting. It is proposed to reschedule the work session from Monday, October 6th, at 5:30 p.m. to Thursday, October 9th, at 5:30 p.m. Since we will be discussing the first group of CIP priorities during this meeting, we feel that the Mayor and all Council members should be present.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of efficient and effective planning and prioritizing of all available resources. This item helps achieve that vision by ensuring all elected officials are available to participate in the scheduled work session, allowing for comprehensive discussion and effective decision-making.

FINANCIAL CONSIDERATION:

There is no cost associated with rescheduling the meeting.

RECOMMENDATION:

Staff recommends a motion to approve moving the October 6th Work Session to October 9th at 5:30 p.m.