

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, August 28, 2023.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Callahan, Huston, Hanna, Prusator, O’Loughlin, and Jensen in attendance. Council Member Moore was excused.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel.

APPROVE THE AGENDA

Motion by Council Member O’Loughlin, second by Council Member Hanna to approve the agenda as amended for the regular meeting held August 28, 2023. Item 6. C. Bi-Annual Bridge Inspection was removed. Ayes: All. Absent: Moore.

CONSENT AGENDA

Motion by Council Member O’Loughlin, second by Council Member Jensen to accept and approve the consent agenda that approves the following: 1) The minutes of the August 14, 2023, Regular Meeting. 2) Heartland Acres Agribition Center Class C Retail Alcohol License with outdoor service effective September 1, 2023, through August 31, 2024. 3) Pat’s Tap Class C Retail Alcohol License with living quarters and outdoor service effective September 1, 2023, through August 31, 2024. Ayes: All. Absent: Moore.

FINANCIALS

Motion by Council Member Callahan, second by Council Member O’Loughlin to approve the following bills for payment. Council Member O’Loughlin asked questions about the Baltic Network claim for \$1,894.00. City Manager Schmitz replied that computer networking supplies were purchased for City Hall. Council Member O’Loughlin asked about the Biblionix LLC claim for \$3,370.00. City Clerk/Treasurer Lampe stated it is a Library claim. Ayes: All. Absent: Moore.

ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL	\$ 1,429.73
ADVANCE AUTO PARTS	SUPPLIES-A,PR	\$ 48.88
AFLAC	AFLAC PRE-TAX	\$ 287.46
ALLEN OCCUPATIONAL HEALTH	SERVICES-PD	\$ 100.00
AMAZON CAPITAL SERVICES	SUPPLIES-A,CH,L,PD	\$ 2,717.16
AMERICAN TEST CENTER INC	SERVICES-FD	\$ 1,169.00
ASPRO INC	SERVICES-W	\$ 1,776.84
AUDIO IMPLEMENTS/GKC	CANINE-PD	\$ 43.72
AVFUEL CORPORATION	EQUIP RENTAL-A	\$ 20.00
BALTIC NETWORKS	EQUIP-CH	\$ 1,894.00
BEAM INSURANCE ADMIN LLC	VISION PRETAX	\$ 372.04
BIBLIONIX LLC	SERVICES-L	\$ 3,370.00
BKC PROPERTIES, LLC	GRANT MATCH-CH	\$ 50,000.00
BLACKSTONE PUBLISHING	SUPPLIES-L	\$ 315.00
BOWKER MECHANICAL	EQUIP REPAIR-L	\$ 9,140.00
BRODART CO	SUPPLIES-L	\$ 956.40
BUCHANAN COUNTY HEALTH CE	SERVICES-CH,ST,W	\$ 15,129.39
BUCHANAN COUNTY TREASURER	PROPERTY TAX-CH,PD,W	\$ 18,199.00
CARD SERVICES-LIBRARY	MISC-EXP-L	\$ 442.04
CENGAGE LEARNING	BOOKS-L	\$ 155.04
CENTER POINT LARGE PRINT	SUPPLIES-L	\$ 84.61
CIVICPLUS	SOFTWARE-CH	\$ 263.77
CLEAN AGAIN SERVICES	SERVICES-CH	\$ 425.00
COLONIAL LIFE & ACCIDENT	COLONIALPRETAX	\$ 640.68
CORE & MAIN LP	SUPPLIES-W	\$ 767.20
DELTA DENTAL OF IOWA	DENTAL BENEFIT	\$ 4,092.24
DICK'S PETROLEUM COMPANY	EQUIP REPAIR-A	\$ 3,181.79
DUNLAP MOTORS INC	VEH MAINT-CH	\$ 39.95
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH	\$ 2,386.47

EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 7,591.35
ESCHEN'S CLOTHING	UNIFORM-W	\$ 342.35
FAHR BEVERAGE INC	SUPPLIES-PR	\$ 48.10
FAREWAY STORES INC	SUPPLIES-PR	\$ 2,588.62
FELD FIRE	EQUIP/REPAIRS-F	\$ 5,085.71
GENERAL TRAFFIC CONTROLS	SUPPLIES-ST	\$ 280.00
HAWKEYE ALARM SIGNAL COMP	SERVICES-L	\$ 300.00
HAWKINS, INC.	CHEMICALS-W	\$ 50.00
HYDRITE CHEMICAL CO	CHEMICALS-W	\$ 1,305.08
IA DEPT OF REVENUE	SALES TAX-PR,W	\$ 10,208.44
IA DNR	NPDES FEE-PR	\$ 175.00
INDEPENDENCE BULLETIN-JOU	SUBSCRIPTION-L	\$ 99.00
INDEPENDENCE LIGHT & POWE	UTILITIES-ALL	\$ 38,261.50
INDEPENDENCE PLUMBING HEA	BLDG MAINT-CH	\$ 440.00
INGRAM LIBRARY SERVICES	SUPPLIES-L	\$ 183.89
INRCOG	SERVICES-CH	\$ 1,587.12
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 27,154.26
IPERS	IPERS-PROTECTIV	\$ 32,604.06
J & R SUPPLY INC	SUPPLIES-W	\$ 5,884.00
JOHN DEERE FINANCIAL	SUPPLIES-PR,A,ST,W,B	\$ 662.04
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 108.50
KROGMAN, AMANDA	REIMBURSE-PR	\$ 81.84
LACROSSE FOOTWEAR INC.	UNIFORM-PD	\$ 290.00
LYNCH DALLAS, PC	LEGAL EXP-CH	\$ 1,322.74
MANATT'S INC	CEMENT-W	\$ 1,890.00
MCDONALD, CONNIE	UNIFORM-PD	\$ 22.50
MIDAMERICAN ENERGY COMPAN	UTILITY-CH,L,PD,PR,ST,W	\$ 2,214.54
MIDWEST RADAR & EQUIPMENT	EQUIP REPAIR-PD	\$ 320.00
OFFICE EXPRESS OFFICE PRD	SUPPLIES-L	\$ 100.36
OFFICE TOWNE INC	SUPPLIES-PD,PR	\$ 241.23
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 91,676.60
PENGUIN RANDOM HOUSE LLC	SUPPLIES-L	\$ 22.50
PENWORTHY COMPANY, THE	BOOKS-L	\$ 550.27
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR	\$ 448.22
PETROLEUM MARKETERS MANAG	INSURE-A	\$ 1,449.00
PLATINUM PEST SERVICES	SERVICES-PD	\$ 175.00
PURCHASE POWER	POSTAGE-B,CH,PR,W	\$ 270.99
S & K COLLECTIBLES	SHIPPING-W	\$ 27.30
SIGNS & MORE	SERVICES-CH,PR	\$ 529.32
STATE FARM	BENEFIT-CH,ST,W	\$ 63.65
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 4,778.20
STOREY KENWORTHY - MATT P	SUPPLIES-CH,L	\$ 792.46
STRAND ASSOCIATES	SERVICES-W	\$ 85,000.00
SUPERB CLEANING SERVICES	BLDG MAINT-L,PR	\$ 2,252.50
SWANK MOTION PICTURES, IN	DUES-L	\$ 405.00
TASC	FLEX MEDICAL	\$ 1,897.01
TREASURER-STATE OF IOWA	STATE TAX	\$ 7,470.21
TRUE VALUE HARDWARE	SUPPLIES-L	\$ 16.99
TRUMBLEE, ERIN	REIMBURSE-PR	\$ 25.00
TSCHIGGFRIE EXCAVATING IN	SERVICES-W	\$ 93,017.66
UNUM	LIFE/AD&D INS	\$ 978.62
VMCTA	TRAINING-CH	\$ 80.00
WALMART COMMUNITY	SUPPLIES-PR	\$ 1,154.46
WELLMARK BCBS	HEALTH BENEFIT	\$ 47,213.54

\$24,377.31; Employee Benefits \$1,427.26; Urban Renewal-LMI Housing \$350.00; Economic Development \$51,237.12; Parks & Rec Projects \$175.00; Cap Project-City Buildings \$7,314.00; Cap Outlay Savings/LOST \$12,848.91; Water Fund \$126,114.20; Sewer Utility Fund \$122,488.55; Self Insurance \$7,097.18; Self Insurance-Enterprise \$494.17.

REVENUES MONTH TO DATE TOTAL \$669,426.68; General Fund \$172,565.38; Library \$33,988.50; Streets Dept-Road Use \$67,429.25; Employee Benefits \$1,392.87; Emergency Levy \$24.30; Tax Increment Financing \$426.19; Debt Service \$6,251.21; Cap Outlay Savings/LOST \$52,699.46; Water Fund \$83,721.45; Water Revenue Bond \$7,824.58; Sewer Utility \$170,321.71; Sewer SRF Sinking Fund \$7,996.67; Sewer Sinking Revenue Bond \$42,422.67; Storm Water \$9,875.62; Self Insurance \$11,896.65; Self Insurance-Enterprise \$590.17.

The August 2023 budgeted monthly transfers and the revenues and expenses by department to date were available for council review and discussion. Council Member Huston asked if a consolidated revenue and expense report is possible for Council Members to review. City Manager Schmitz asked if the accounting software can provide a report that shows all the departments together. City Clerk/Treasurer Lampe said a report could be done, but it would look like the reports already provided. Council Member Jensen asked Council Member Huston what he is looking for if a different report would be provided. Council Member Huston said he would like to see the expenses grouped together instead of by department. City Clerk/Treasurer Lampe stated that with governmental accounting items must be broken out like they are. There are reports provided with bank reconciliation that show the different functions that group certain departments together. If any Council Member would want to see a specific revenue or expense line, a report could be provided that shows all the departments that have that account.

HEARINGS & ORDINANCES

Council Member O'Loughlin with a motion to approve the first reading of an ordinance that amends provisions pertaining to liquor licenses and cigarette and tobacco permits, second by Council Member Jensen. Mayor Bleichner spoke about how the State Legislature made changes to State Code and now cities must be in compliance. It is important to get this approved tonight to be compliant with the State Code. Council Member O'Loughlin asked if July 1st was the effective date. Council Member Jensen asked if it would be advised to waive the 2nd and 3rd readings to get in compliance faster. City Clerk/Treasurer Lampe said Council needs to approve the first reading and then the 2nd and 3rd readings can be waived. The ordinance amendments will take effect once the ordinance summaries have been published in the paper. Council Member Hanna asked why these changes couldn't be made earlier. City Clerk/Treasurer Lampe stated changes can't be made earlier because the legislative session must end first and then the appropriate parties know what changes need to be made in the State Code and City Code. Legislative changes are usually a month or two behind in getting to cities. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Prusator, O'Loughlin, Jensen, and Callahan. Absent: Moore. Council Member Prusator with a motion that the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, second by Council Member O'Loughlin. Council Member O'Loughlin said the sooner the City is in compliance with the State the better. The roll being called the following Council Members voted: Ayes: Hanna, Prusator, O'Loughlin, Jensen, Callahan, and Huston. Absent: Moore. Council Member Prusator with a motion to have this ordinance that amends provisions pertaining to liquor licenses and cigarette and tobacco permits be placed on its final passage for adoption pursuant to Iowa Code Section 380.3, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, and Hanna. Absent: Moore.

Ordinance adopted and upon approval by Mayor assigned No. 2023-577 in the Official Book of Ordinances.

Council Member Callahan with a motion to approve the first reading of an ordinance that amends provisions pertaining to fiscal management, second by Council Member O'Loughlin. Mayor Bleichner said this is a similar situation to the previous item, but this one talks about the budget process being changed. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, and Prusator. Absent: Moore. Council Member Prusator with a motion that the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, Prusator, and O'Loughlin. Absent: Moore. Council Member Prusator with a motion to have this ordinance that amends provisions pertaining to fiscal management be placed on its final passage for adoption pursuant to Iowa Code Section 380.3, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Prusator, O'Loughlin, and Jensen. Absent: Moore.

Ordinance adopted and upon approval by Mayor assigned No. 2023-578 in the Official Book of Ordinances.

RESOLUTIONS

Council Member Callahan with a motion to approve a resolution to provide for a notice of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Baseball/Softball Complex Turf Project, and the

taking of bids therefor, second by Council Member Hanna. Mayor Bleichner stated the hearing will be held on September 25, 2023, at 5:00 p.m. Council Member Jensen asked about the funding sources for this project. City Manager Schmitz said \$100,000 was allocated from the American Rescue Plan funds, \$500,000 was from the recent bond issuance, and the remainder will be from fundraising efforts. City Clerk/Treasurer Lampe said there is also capital improvement funds that will be used as well. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Prusator, O'Loughlin, Jensen, and Callahan. Absent: Moore.

Resolution adopted and upon approval by Mayor assigned No. 2023-71 in the Official Book of Resolutions.

Council Member Prusator with a motion to approve a resolution that authorizes a necessary transfer transaction from the General Fund (001) to the Economic Development Fund (160), second by Council Member O'Loughlin. Mayor Bleichner reviewed the agenda memo that was in the packet. Council Member Jensen asked if this means the project is close to being completed. City Clerk/Treasurer Lampe replied the project is not complete, and this is fulfilling the City's obligation of the grant. Council Member Jensen asked if this money is paid, what is the oversight to ensure the project gets completed. City Clerk/Treasurer Lampe said Iowa Economic Development Authority will do a walk-thru to mark the project as complete. General discussion was held on what the City would contribute as a local match per the grant requirements. The roll being called the following Council Members voted: Ayes: Hanna, Prusator, O'Loughlin, Jensen, Callahan, and Huston. Absent: Moore.

Resolution adopted and upon approval by Mayor assigned No. 2023-72 in the Official Book of Resolutions.

Council Member Callahan with a motion to approve a resolution that approves the contract and performance and/or payment bonds for the North Aircraft Apron Parking Project, second by Council Member Huston. City Clerk/Treasurer Lampe stated the contract was awarded at the previous Council meeting. The missing information has been provided and now the contract needs to be approved. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, and Hanna. Absent: Moore.

Resolution adopted and upon approval by Mayor assigned No. 2023-73 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member Callahan with a motion to approve Change Order #4 for the Police Department Station Remodel in a deduct amount of \$2,093.60, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, and Prusator. Absent: Moore.

Council Member Callahan with a motion to authorize the Mayor to sign the order that accepts the settlement agreement from Casey's #2239 for a first violation of Iowa Code Section 453A.2, second by Council Member Jensen. Council Member Huston asked a question about the memo in the agenda packet. The motion in the memo says Walmart. City Clerk/Treasurer Lampe stated she used the Walmart one to complete this agenda item and overlooked that spot when making revisions. The roll being called the following Council Members voted: Ayes: Jensen, Callhan, Huston, Hanna, Prusator, and O'Loughlin. Absent: Moore.

REPORTS

The following comments were heard from Council and Staff: Jensen-Saw the congratulations to the 2023 Summer Reading Program winners. Thank you to everyone that responded to the MHI crisis the other day. Hanna-Sits on the Senior Center Board and they will be moving out to the Department of Public Health building this year. They applied for grants to assist with remodeling. It has been mentioned that they would like to sell the Food Pantry building. Huston-His youngest son's wedding went well. Took it upon himself to do further research about the animal waste on Liberty Trail. There is also a wild berry problem along that stretch of trail. City Manager-Gave an update on nuisance properties and working with the City Attorney's office to handle them in a timely manner. Todd worked with five different property owners about removing vehicles to be compliant with City Code. Mayor-Attended a childcare meeting with the City Manager about the upcoming survey to identify childcare needs within Independence. Prusator-Asked if people were using the form to report garbage and recycling issues. O'Loughlin-Asked Mark Crawford for an update on the 2023 Street Rehab project and if the contractors could refrain from parking equipment on 6th Ave SW.

ADJOURNMENT

Motion by Council Member Jensen, second by Council Member Huston to adjourn. Ayes: All. Absent: Moore.

Whereupon Mayor Bleichner declared the meeting adjourned at 5:30 p.m.

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa