



City of Independence
City Council
MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager
FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer
DATE OF MEETING: September 11, 2023
SUBJECT: Set a public hearing for Fiscal Year 2024 Budget Amendment #1

BACKGROUND:

This is for claims that were carried over from Fiscal Year 2023, grants received in Fiscal Year 2024, and projects that were continued into Fiscal Year 2024. The timeline is as follows:

- September 11th – Set the Public Hearing for September 25th.
- September 25th – Hold the Public Hearing.
- October 9th – Approve budget amendment #1.

The hearing and approval cannot be held at the same meeting.

Publication requirements are no less than 10 days (9/15/23) and no more than 20 days (9/5/23) before the hearing date (9/25/23). I have requested the notice be published in The News on 9/7/23 and the Bulletin Journal on 9/9/23. I have also sent the notice to them on 9/1/23 to meet their required submission deadlines.

DISCUSSION:

N/A

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by supporting staff to follow the State of Iowa code following budget requirements, as well as allowing for modifications of the budget to facilitate changes in work throughout the year.

FINANCIAL CONSIDERATION:

This will not impact the mill levy set by the City, as that cannot be modified after it is set. This only allows for additional spending authority to be provided to Staff so that Staff can meet the needs of the City.

RECOMMENDATION:

Staff recommends a motion to set a public hearing date of September 25, 2023, at 5:00 pm for the Fiscal Year 2024 Budget Amendment #1.