



July 8, 2025

City of Independence
331 1st Street East
Independence, IA 50644

Re: Revised Proposal for Services - Independence Fire Station

Dear Mr. Schmitz,

We appreciate the continued opportunity to work with the City of Independence on the Fire Station Renovation and Addition project. As you are aware, our team initially commenced the schematic design (SD) phase under our base contract. During that process, the city elected to explore alternative site options, and our agreement was subsequently amended to include site selection services. To help manage costs, the remaining SD fee balance was applied toward that additional scope.

With the City's decision to proceed with the existing site, we have resumed our schematic design efforts focused on the renovation and addition. At this point, the time allocated to both the initial SD phase and the site selection work has fully utilized the original SD fee.

To maintain progress toward the planned public rollout this fall, we have continued advancing the schematic design and have been tracking our time with the understanding that a contract amendment is forthcoming. We are now pleased to submit this proposal to formally amend the agreement and reauthorize the funding necessary to complete the schematic design phase.

We propose an amended schematic design fee of \$15,000 to complete the development of a single schematic design plan based on the results of the previously completed chip game. This plan will serve as the foundation for finalizing the schematic layout and developing elevation concepts. Additionally, to support the City's public engagement and communication efforts, we propose an additional \$8,000 for the preparation of rendered exterior views of the proposed addition. These visuals will be incorporated into printed materials for the fall public presentation. The total proposed fee for this amended phase of service is \$23,000.

Upon signature, this letter shall serve as an amendment to our current agreement, authorizing the services and fees outlined above. All other terms and conditions of the original agreement shall remain in full force and effect.



Please let us know if there are specific items you would like us to address in this proposal, or if you would prefer to meet prior to finalizing. We look forward to continuing our support of the City of Independence as the project moves into this exciting next phase.

Sincerely,

Brian Stark, Senior Project Manager
MARTIN GARDNER ARCHITECTURE, P.C.

Authorized by:
Martin Gardner Architecture

Signature: _____

Name: _____

Title: _____

Date: _____

Authorized by:
City of Independence

Signature: _____

Name: _____

Title: _____

Date: _____